



# Unique Venues

for weddings & conferences in Newcastle

Whether you are looking for an exclusive setting for your special day or prestigious location near the heart of the city for a conference or business meeting, we have two distinguished venues to offer you.

The Mansion House & Newcastle Civic Centre





# The Mansion House

The Mansion House is a unique historic venue available to hire for a variety of special occasions. Built in Jesmond in 1887, this unique setting is an ideal venue for private events, whether you are planning a business meeting for a small number of people, or a lavish wedding celebration.

Add your name to a guest list that has included royalty, heads of state and peers of the realm. The Mansion House is the official residence of the Lord Mayor of Newcastle upon Tyne and is available for private hire.

We can help you to plan weddings, birthday celebrations, Christmas parties, business functions and more. Please contact us to discuss your individual requirements we are always happy to talk you through your event and perhaps we can give you some ideas to make it a memorable occasion.

## Weddings at the Mansion House – It's Your Mansion for the day!

The Mansion House is a distinctive venue for your wedding or civil partnership ceremony. We can comfortably sit between 50 and 80 guests for a wedding ceremony and wedding breakfast.

In the evening, we can accommodate up to 120 of your guests who can celebrate with you, dance the night away and share in your special day.

Whether you require an informal ceremony or a lavish wedding celebration, we have a dedicated team of experienced staff with over 40 years of experience available to help you plan and support you with your special day. Our dedicated team take a flexible approach to any event and tailor it to suit the way you always imagined it would be.

The Mansion House has two approved rooms for wedding and civil ceremonies beautiful landscaped gardens provide the perfect setting for your wedding day photographs.

Please don't hesitate to contact us to discuss your requirements. We are here to help guide you with your times and make sure your day runs as smoothly as possible.

## Food and private dining

The Mansion House offers a perfect setting for lunches and dinners on special occasions such as retirements, birthdays, christenings, anniversaries and also private business meetings. Minimum covers for an event is 60 and an evening event would be 80 covers.

Our menus are all carefully prepared by our chef. Menus can be tailored to meet any dietary requirements or preferences. Let us know if you have any special requests or ideas for menus ideas our chef will try to accommodate whenever possible.

We can accommodate up to 80 guests for dinner, but this can be extended to 120 guests for a casual function with a hot/cold buffet of your choice, or even an outdoor BBQ (weather permitting).

For smaller parties, share your ideas with us so that we can see if a tailored package could be designed to suit your individual needs.

## Five Bedrooms at the Mansion House

The Mansion House has been welcoming travellers to Newcastle for over 150 years. There are five beautifully appointed bedrooms, each beautifully presented. A unique experience of staying in such a historical Mansion House with a warm welcome and comfortable rooms.

We have five bedrooms which are unique and quirky in keeping with the Mansion House you can decide if you wish to stay overnight. Complimentary tea and coffee making facilities are in all our bedrooms.

## Corporate hire

The Mansion House is the ideal location for meetings, presentations, product launches, annual dinners and networking events. When you hold an event at the Mansion House you can hire individual rooms or have the option of exclusive hire of the whole house and gardens literally your Mansion for the day.

## Location

The Mansion House is conveniently located in Jesmond, a leafy suburb close to central Newcastle. It is easily reached by road and is also close to bus routes and Jesmond Metro station.

View location map (external link).

<https://maps.google.co.uk/maps?q=mansion+house+jesmond&safe=active&hnear=Mansion+House,+Fernwood+Rd,+Newcastle+upon+Tyne+NE2+1TJ,+United+Kingdom&gl=uk&t=m&z=16>

# Newcastle Civic Centre

## A venue like no other...

It's a combination of our rich history, long-lasting traditions, and authentic modernist architecture that brings any function to life, making The Civic Centre a true modern classic and a venue quite unlike any other.

So pass through the shadow of the magnificent bronze casting of the River God Tyne, and into the most prestigious building in the city for a truly unforgettable red carpet experience.

## Weddings

### Cherish every splendid moment of your special day

With over 40 years of experience, nobody knows how to make a wedding reception quite as special as we do, and both you and your guests can't fail to be impressed by our outstanding service and opulent surroundings. But the true beauty of our weddings, as with all of our functions, lies in the flexibility of the service we provide. From the welcome drinks on our Grand Staircase right through to the last dance on our fully-sprung dance floor in the Banqueting Hall... nothing in our wedding packages is set in stone, and nothing is ever too much trouble.

### Picture Perfect

What better location for the wedding photographs than our grand, marble staircase, complete with plush red carpet and spectacular, hand-cut, Bavarian crystal chandelier? Ideal also for reception drinks, with the spot-lit, etched glass images of the Hutton Screen as both another stylish backdrop and an interesting talking point, your wedding is immersed in opulence right from the very start.

## Conferences

### Bring professionalism and ceremony to a conference of any size

The Council Chamber has been host to Newcastle's council meetings since it was opened in 1968, and so carries all the space, prestige and technology you'd expect from such a location. As is tradition, our staff will ring the ceremonial bell to call you up the staircase... but anything else traditional stops right there.

Through stylish, cushioned doors you'll be genuinely taken aback by the futuristic design of our unique, domed chamber and raked auditorium, where you can choose from one of 117 comfortable seats in these awe-inspiring surroundings. The Council Chamber can accommodate a further 50 people at the rear of the auditorium, and 55 in the press gallery overhead. Then the conference can truly begin.

Touch screen controls set into each of the main chairs allow participants to vote, or request to speak using the individual microphones provided. Once approved, our cameras can project the image of the speaker onto either of the two large presentation screens at the front of the auditorium. The screens and cameras can also be used for Video Conferencing requirements, displaying real time imaging to suit any purpose.

The touch screen controls on the head podium make for a sleeker presentation, and our in-house team of technicians will provide the backup to guarantee a faultless conference each and every time.

Of course, while our Council Chamber is more than accommodating, there's no need to restrict your conference to just one room. We have a full suite of rooms that can be used for breakout sessions, to display exhibition stands, or simply to stretch your legs for coffee and lunch breaks. So simply call today to arrange a meeting with one of our coordinators, and together we'll make your conference whatever you want it to be.

## Meetings

### Always a pleasure to meet you

There's something very different about holding a meeting in The Civic Centre. Aside from the unsurpassable level of service that our clients have come to expect as standard, the rooms themselves each boast an individual style that's second to none. Displaying the very epitome of modernism, all rooms come complete with wooden paneling carved from African walnut, set against authentic raw silk-lined walls. Each piece of furniture you'll find is an original, and of authentic, Scandinavian design.

With 12 rooms of varying sizes, each named after a famous son of the area, we can cater for meetings anywhere between 12 and 50 people. And, as ever, our rooms are always fully customisable to meet your needs. So whether you need a whole media wall for presentations, or simply a whiteboard or flip chart... a selection of sandwiches and cold refreshments brought to your table, or your own personal gourmet chef to cook up a menu of your choice... we pride ourselves on being able to offer anything you could possibly need.

Like always, all you have to do is ask. So just call us today to make your next meeting both highly professional and remarkably stylish.





# Newcastle Civic Centre

## Corporate Dinners

**Drink, dine and dance the night away...**

The atmosphere, the decor, the style, the hospitality... you'd be forgiven for thinking that the Civic Centre was specifically designed for occasions where formal attire is required. Which is why this real modern classic has played host to so many corporate dinners and black tie banquets over the 40 years we've been in business – and we've gained our experience and reputation from each and every one.

The vast majority of our dinners take place in the Banqueting Hall, where history once again meets with truly innovative design. This modern-day take on a traditional, baronial style hall is capable of seating up to 500 people, and is breath-taking in terms of both size and grandeur. Guests will dine in the height of luxury, surrounded by mediaeval-style walls inscribed with the names of past Lord Mayors, and sip only the finest wines beneath beautiful Bavarian crystal chandeliers. Also available for hire is our Pandon Room, another modern masterpiece, furnished in a regal purple and capable of seating over 200 people. This can be used as a separate, private room, or you can slide back the French Walnut panelling to reveal the grand balcony, which overlooks the Banqueting Hall and offers a superb view of the festivities below.

So however lordly you wish your banquet or corporate dinner to be, just call us to discover how The Civic Centre can play an excellent host to your function every time.

## Food

**Savour every exquisite mouthful**

Flexibility is at the heart of everything that we do, and our catering is no exception. Just tell us what you're looking for and we will create any style of menu to suit your budget or theme.

Our selection of delicious canapés will add to the sophisticated ambience of your special event and are a perfect complement to any drinks reception, launch or party.

For larger gatherings such as weddings, you can put your confidence in us to deliver a selection of outstanding food of exceptional quality to suit any age or palate. Wherever possible, we select locally produced fresh ingredients to incorporate into all of our menus.

So whether your event demands a hot or cold buffet, canapé reception, intimate fine dining or a banquet fit for a king, we will ensure that we create a truly unforgettable culinary experience for you and your guests.

## Location

**Discover the thriving heart of the North East**

As one of Newcastle upon Tyne's central landmarks, The Civic Centre is visible from all approaches to the city. So it's ideally located in terms of transport, whether by car, rail or plane. We're just a short drive away from most major motorway links, 5 minutes from Newcastle Central Station, and 15 minutes from Newcastle International Airport. And if you require any person to be picked up or dropped off, our chauffeur service will gladly be of assistance.

Hotels of every description and price range are on our very doorstep, and you're just a short stroll away from the shops, bars, restaurants, theatres, art galleries, museums and other historical landmarks that have made Newcastle upon Tyne one of the most animated and exciting cities in Europe.

Call The Civic Centre today, whatever function you're looking to book, and discover a true piece of history and a real modern classic.

# The Ceremony Rooms

## Haymarket Room

Our bright and modern Haymarket Room is the ideal location for your ceremony. This room can accommodate up to 70 guests including the couple. Find us at the Registrar's entrance to the Civic Centre from St Mary's Place, NE1 8QH.

## Register Office

As an alternative to the Haymarket Room, you may wish to hold your ceremony in the Register Office. This room is available from Monday to Saturday and holds a maximum of 6 people including the couple.

Bookings can be taken for any day, except Sundays and Bank Holidays. Contact Registrars to check for availability, phone 0191 278 7878 and ask for "Registrars", or email: [registrars@newcastle.gov.uk](mailto:registrars@newcastle.gov.uk).

## Naming Ceremony

This is a ceremony to welcome a new baby, child or children into a family. Any parent can arrange a Naming Ceremony whether married or not, with any spiritual or religious beliefs or none, from any cultural background. You can announce your child's name and make promises to both your child and your partner. You can include grandparents or friends and celebrate your new or existing extended family.

## Renewal of Vows

This is a tailor-made ceremony for any couple who wish to celebrate and renew their marriage or partnership vows in a unique and personal way.

Renewal of vows sometimes take place after a ceremony abroad, so that friends and family can take part here. Couples who have been together a long time and are celebrating a special anniversary may choose to renew their vows. Or renewal of vows can happen after couples have come through challenging times together. Whatever, your reasons, we can offer you a personal and meaningful renewal of vows ceremony.

## Registrars

Registrars must still be booked for ceremonies held at approved premises. Contact Registrars to check for availability before confirming your booking with your choice venue. Phone us on 0191 278 7878 and ask for "Registrars", or email: [registrars@newcastle.gov.uk](mailto:registrars@newcastle.gov.uk).









# Contact Us

Our team are here to guide and support you throughout the planning of your event.

Phone: 0191 277 7222

Email: [enquiries@theciviccentre.co.uk](mailto:enquiries@theciviccentre.co.uk)

Write:

Hospitality Services

Room 221

Civic Centre

Barras Bridge

Newcastle upon Tyne

NE1 8PP

[www.newcastle.gov/weddings](http://www.newcastle.gov/weddings)

[www.newcastle.gov/conferences](http://www.newcastle.gov/conferences)

