

Notice of proposed key decisions

Notice of private meeting of Cabinet 18 January 2021

PUBLISHED 10 December 2020

Notice of proposed key decisions and meetings to be held in private

In accordance with the requirements of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 (“the Regulations” which came into effect on 10 September 2012), this document gives 28 clear days’ notice of the key decisions which the Council intends to make.

The Council is no longer statutorily required to publish a Forward Plan, but this document also sets out details of decisions in the next 4 months (it may include decisions to be made by Cabinet or individual Cabinet Members and Officers which are not key decisions). This document also gives notice of the Council’s intention that all or parts of the following meetings shall be held in private:

Cabinet at 5.30pm on 18 January 2021 (part of meeting in private)

This document sets out the items which are to be considered in private at the above-mentioned meeting(s). Any representations as to why any item should not be considered in private must be sent to the Service Manager Democratic Services at the address shown below.

The Council will publish a further notice 5 clear days before the relevant meeting which will give the Council’s response to any such representations.

In accordance with Regulation 9 of the Regulations this document provides the following information:

- that a key decision is to be made on behalf of Newcastle City Council;
- the matter in respect of which the decision is to be made;
- where the decision maker is an individual, his/her name and position and, where the decision taker is a body, its name and details of membership;
- the date on which, or the period within which, the decision will be taken;
- a list of the documents submitted to the decision maker for consideration in relation to the matter in respect of which the key decision is to be made;

- the address from which, subject to any prohibition or restriction on their disclosure, copies of, or extracts from, any document listed is available;
- that other documents relevant to those matters may be submitted to the decision maker; and
- the procedure for requesting details of those documents (if any) as they become available.

Key decisions are those executive decisions which are likely-

- to result in the Council incurring expenditure which is, or the making of savings which are, **significant** having regard to the Council's budget for the service or function to which the decision relates; or
- to be **significant** in terms of their effects on communities living or working in an area comprising two or more wards in the City.

The following will not usually be key decisions:

- matters involving revenue expenditure of £250,000 or less;
- matters involving capital expenditure of £1,000,000 or less; and
- matters involving land and property within the delegations of the Head of Property.

The government has published guidance on the meaning of 'significant'.

Further details of Council decision making can be found at-

[Cabinet and Committee meetings information and Committee papers](#)

[link to Decision Makers reports and decision details](#)

Details of Cabinet Membership

The Cabinet comprises the following Members with the portfolio responsibilities as indicated:

- Councillor Nick Forbes – Leader of Council

- Councillor Joyce McCarty – Deputy Leader of the Council and Cabinet member for Resources
- Councillor Ged Bell – Cabinet member for Employment and Culture
- Councillor Paula Holland – Cabinet member for Education and Skills
- Councillor John-Paul Stephenson – Cabinet member for the Environmental and Regulatory Services
- Councillor Karen Kilgour – Cabinet member for Health and Social Care
- Councillor Arlene Ainsley – Cabinet member for Transport and Air Quality
- Councillor Clare Penny-Evans – Cabinet member for Climate Change and Communities
- Councillor Irim Ali – Cabinet member for Neighbourhoods and Public Health
- Councillor Linda Hobson – Cabinet member for Housing

[Link to Cabinet Portfolios](#)

Copies of, or extracts from, any document referred to in this notice may be obtained from:

Service Manager Democratic Services
Newcastle City Council
Civic Centre
Barras Bridge
Newcastle upon Tyne
NE1 8QH

or contact us at:
phone 0191 211 5159
www.newcastle.gov.uk
linda.scott@newcastle.gov.uk

In relation to **private business** the reason an item is expected to be considered ‘**in private**’ will be identified in accordance with the **exempt information categories** which are set out in Part 1 of Schedule 12A of the Local Government Act 1972 (as amended):-

Paragraph	Category/explanation
1	Information relating to any individual.
2	Information which is likely to reveal the identity of an individual.
3	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4	Information relating to any consultations or negotiations or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority
5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6	Information which reveals that the authority proposes – a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment.
7	Information relating to any action taken or to be taken in connection with the prevention, investigation of prosecution of crime.

IMPORTANT NOTE

This document sets out the Council’s intentions as to future decisions as at the date of publication. However, if circumstances change, the Council reserves the right to publish an updated version of this document and/or rely on the provisions in the Regulations as to urgent decisions.

	18 Jan 2021		Non-Key
Who will decide and when	Cabinet	Portfolio: Deputy Leader and Cabinet member for Resources	18 Jan 2021
		Ward: All	
What about	Newcastle's responses to the Government's welfare reforms – the challenges of personal and public debt: This is the bi-annual update report to Cabinet on the impact of the welfare reforms on Newcastle and our response		
Information available to the decision maker	A detailed report will be available to the public at least 5 days before the decision is made and such other documents as may be relevant to the decision as are required.		
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH		
Report Author	Director	Tony Kirkham, Director of Resources	
	Contact Officer	Neil Munslow, Service Manager Active Inclusion	
	phone	Tel: 0191 211 6351	
	email	neil.munslow@newcastle.gov.uk	
Public or private /reason if private	Public - it is expected that the meeting will be open to the public during consideration of this item.		

	18 Jan 2021		Key
Who will decide and when	Cabinet	Portfolio: Deputy Leader and Cabinet member for Resources	18 Jan 2021
		Ward: All	
What about	Update on the Council's Commissioning and Procurement Procedure Rules: On an annual basis, the Council's Commissioning and Procurement Procedure Rules are refreshed to ensure they are fit for purpose. New legislation is incorporated along with any other recommended operational changes that have been agreed by both Commissioning and Procurement and Legal Services. Following approval at Cabinet, amendments to the regulations will be approved by Full Council on 3 February 2021, prior to implementation by Officers of the Council and Your Homes Newcastle		
Information available to the decision maker	A detailed report will be available to the public at least 5 days before the decision is made and such other documents as may be relevant to the decision as are required.		
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH		
Report Author	Director	Tony Kirkham, Director of Resources	
	Contact Officer	Mark Nicholson, Assistant Director Financial Services	
	phone	Tel: 0191 211 5115	
	email	mark.nicholson@newcastle.gov.uk	
Public or private /reason if private	Public – It is expected that the meeting will be open to the public during consideration of this report		

	18 Jan 2021		Key
Who will decide and when	Cabinet	Portfolio: Cabinet member for Employment and Culture	18 Jan 2021
		Wards: All	
What about	<p>Newcastle Culture Investment Fund: The Community Foundation, Tyne & Wear and Northumberland has received a contribution of £622,500 from the City Council towards the Newcastle Culture Investment Fund each year since 2013. £600,000 is distributed by the Foundation to cultural organisations and activities across the city. £22,500 is a donation towards the cost of managing the Fund and optimising the promotional and publicity benefits it provides. The Foundation has also held a £16,000 + VAT contract which enables it to stimulate additional giving to the cultural sector and to enhance and support the development of fundraising and income-generating skills in the sector. The report seeks approval to enter further five-year agreements with the Foundation.</p>		
Information available to the decision maker	A detailed report will be available to the public at least 5 days before the decision is made and such other documents as may be relevant to the decision as are required.		
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH		
Report Author	Director	Tom Warburton, Director of City Futures	
	Contact Officer	Andrew Rothwell, Culture & Tourism Manager	
	phone	Tel: +44 (0) 742 691 0278	
	email	andrew.rothwell@newcastle.gov.uk	
Public or private/reason if private	Public – it is expected that the meeting will be open to the public during consideration of this item.		

	Jan 2021		Key
Who will decide and when	Cabinet	Portfolio: Cabinet member for Housing	18 Jan 2021
		Ward: All	
What about	Rent and Service Charge Report: This report seeks approval to implement changes to Council house rents, associated service charges and garage rents from 5 April 2021.		
Information available to the decision maker	A detailed report will be available to the public at least 5 days before the decision is made and such other documents as may be relevant to the decision as are required.		
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH		
Report Author	Director	Tony Kirkham, Director of Finance and Michelle Percy, Director of Place	
	Contact Officer	Amanda Senior, Head of Fairer Housing Unit	
	phone	Tel: 0191 2777862	
	email	amanda.senior@newcastle.gov.uk	
Public or private/reason if private	Public – it is expected that the meeting will be open to the public during consideration of this item.		

	18 Jan 2021		Key
Who will decide and when	Cabinet	Portfolio: Cabinet member Employment and Culture	18 Jan 2021
		Ward: Walker	
What about	North Bank of the Tyne Investment Programme: This report identifies the works proposed at Woodside Avenue and Walker Quay as part of the North Bank of Tyne Investment programme. It explains why the proposed works are required to support the offshore technology cluster, protecting jobs and investment. It includes details of the proposed funding of the works by the City Council with contributions for the North East Local Enterprise Partnership and the North of Tyne Combined Authority and the programme for delivery.		
Information available to the decision maker	A detailed report which will contain exempt information and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.		
Contact details for copies of documents	Service Manager Democratic Services Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH	linda.scott@newcastle.gov.uk	Phone 0191 211 5159
Report Author	Director	Michelle Percy, Director of Place	
	Contact Officer	David Theobald, Assistant Director Capital Investment	
	phone	Tel: 0191 2777040	
	email	david.theobald@newcastle.gov.uk	
Public or private/reason if private	Private – the press and public will be excluded from the meeting when considering the report that contains exempt information, as detailed below. 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.		

	18 Jan 2021		Key
Who will decide and when	Cabinet	Portfolio: Deputy Leader and Cabinet member for Resources	18 Jan 2021
		Ward: All	
What about	<p>NEPO311 Water Retail Services: The North East Procurement Organisation (NEPO) have undertaken a competitive procurement exercise on behalf of its 12 Member Authorities, to put in a place a regional Framework Agreement for Water Retail Services. The Framework Agreement will be a sole supplier Framework Agreement for the provision of Water, Wastewater and Ancillary Services. The Supplier shall provide Water Supply and Sewerage Services to eligible non-household customers in accordance with the Water Act 2014. The Framework Agreement will also include provisions for assisting Contracting Authorities to reduce water consumption and support their water efficiency aims. This decision seeks approval to formally opt-in to this regional solution for a period of 24 months plus 1 x 24-month option to extend. The expected Contract start date and start of mobilisation period is 1 December 2020, with services commencing on 1 April 2021.</p>		
Information available to the decision maker	A detailed report which will contain exempt information and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.		
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH		
Report Author	Director	Tony Kirkham, Director of Resources	
	Contact Officer	Mark Nicholson, Assistant Director Financial Services	
	phone	Tel: 0191 211 5115	
	email	mark.nicholson@newcastle.gov.uk	
Public or private /reason if private	Private – the press and public will be excluded from the meeting when considering the report that contains exempt information, as detailed below: 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.		

	18 Jan 2021	Key
Who will decide and when	Cabinet	Portfolio: Deputy Leader and Cabinet member for Resources Ward: All
What about	NEPO 502 Office Supplies Framework: This report is to seek approval to opt-in to a regional collaborative arrangement for the supply of Office Supplies. The North East Procurement Organisation (NEPO), has undertaken a competitive procurement process on behalf of its 12 Member Authorities, to put new contractual arrangements in place for Office Supplies across the region. The Framework Agreement commences on 1st February 2021 for an initial period of 36 months, with the option to extend for a further 1 x 12 months.	
Information available to the decision maker	A detailed report which will contain exempt information and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH	
Report Author	Director	Tony Kirkham, Director of Resources
	Contact Officer	Mark Nicholson, Assistant Director, Financial Services
	phone	Tel: 0191 211 5115
	email	mark.nicholson@newcastle.gov.uk
Public or private /reason if private	Private – the press and public will be excluded from the meeting when considering the report that contains exempt information, as detailed below: 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.	

	Jan 2021	Key
Who will decide and when	Cabinet	Portfolio: Cabinet member for Transport and Air Quality Ward: All
What about	Hire of Operated and Non-Operated Plant – the Council will be proceeding to tender in the new year. This decision seeks approval to award a 4 Framework Agreement (2 years plus 2 x 12-month options to extend) through delegation at the end of the tender process. This new arrangement is due to commence in April 2021, allowing the Council to purchase services of hiring plant equipment with, and without an operative, to meet their future needs.	
Information available to the decision maker	A detailed report which will contain exempt information and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH	
Report Author	Director	Michelle Percy, Director of Place
	Contact Officer	Graham Grant, Assistant Director Transport
	phone	Tel: 0191 211 6011
	email	graham.grant@newcastle.gov.uk
Public or private meeting	Private – the press and public will be excluded from the meeting when considering the report that contains exempt information, as detailed below: 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.	

	Jan 2021	Key
Who will decide and when	Delegated Decision: Cllr Ged Bell, Cabinet Member for Employment and Culture	Jan 2021
	Portfolio: Cabinet member for Employment and Culture Ward: Monument	
What about	City Centre Transformation Programme: We want to establish the city as a significant, unique European destination for tourism, business, and investment and to create an accessible city that our residents can continue to be proud of. Achieving this means continuing to invest, be creative and to innovate in our city centre and this report seeks approval to enter into a grant agreement to secure government funding and to undertake a procurement for a Contractor to implement transformational changes to the public realm in our city centre.	
Information available to the decision maker	A detailed report will be available to the public at least 5 days before the decision is made and such other documents as may be relevant to the decision as are required. Confidential Annexes - Part of the report will contain exempt information so will not be available to the public and such other documents as may be relevant to the decision as are required.	
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH	
Report Author	Director	Michelle Percy, Director of Place
	Contact Officer	Jean Browne, Senior Specialist/Advisor, Capital Investment
	phone	Tel: 0191 2115348
	email	jean.browne@newcastle.gov.uk
Public or private/reason if private	Public and Private – it is that the report will be open to the public, but it may have confidential annexes. Annexes to the report which will contain exempt information will be excluded due to the reasons as detailed below: 1)The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2)In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.	

	Jan 2021		Key
Who will decide and when	Delegated Decision: Cabinet member for Neighbourhoods and Public Health, Cllr Irim Ali	Portfolio: Cabinet member for Neighbourhoods and Public Health Ward: All	Jan 2021
What about	Leisure Concession Contract - amendments 2020: Cabinet approval to transfer four leisure facilities to an independent operator was agreed in March 2015. Following a formal procurement process contracts were awarded to Greenwich Leisure Limited (GLL) for All Saints Sports centre, Walker Activity Dome, East End Swimming Pool and Westgate centre for Sport. Previously 3 other facilities had been asset transferred to North Country Leisure (NCL) in 2014 – Eldon Leisure centre, West Denton swimming pool and Gosforth pool. NCL now operates as a subsidiary company of GLL. The Covid pandemic has severely impacted the leisure sector and GLL have been unable to re-open all the facilities they operate. In supporting GLL the city council has agreed to lend them £1.6m from the Covid-19 Rescue Loans Fund and bring additional facilities under their control into the concession contract which was awarded in 2015. The report presented will set out the legal and contractual arrangements and amendments the council intends to put in place to ensure the future operation of facilities beyond the pandemic.		
Information available to the decision maker	A detailed report which will contain exempt information and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.		
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH		
Report Author	Director	Tony Kirkham, Director of Resources	
	Contact Officer	Su Cumming, Lead Specialist Community Sport and Parks	
	phone	Tel: 0191 278 3096	
	email	su.cumming@newcastle.gov.uk	
Public or private /reason if private	Private - The report contains exempt information, as detailed below: - 1) 'exempt' information which falls within paragraph 3 of part 1 of schedule 12A of the Local Government Act 1972; and 2) it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority's ability to manage its commercial, financial and business affairs.		

	22 Feb 2021		Non-Key
Who will decide and when	Cabinet	Portfolio: Councillor Anita Lower	22 Feb 2021
		Ward: All	
What about	Report of the Overview and Scrutiny Committee and Health Scrutiny Committee: Newcastle City Council's Budget Proposals for 2021-22: This report provides the findings of Newcastle City Council's scrutiny committees on the council's proposals to set a balanced budget for 2021-22. It presents the views of elected members for consideration of Cabinet alongside responses received from partners and the public.		
Information available to the decision maker	A detailed report will be available to the public at least 5 days before the decision is made and such other documents as may be relevant to the decision as are required.		
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH		
Report Author	Scrutiny Lead	Councillor Anita Lower, Scrutiny Chair	
	Contact Officer	Karen Christon, Team Manager, Scrutiny and Democratic Services	
	phone	Tel: 0191 211 5024	
	email	karen.christon@newcastle.gov.uk	
Public or private /reason if private	Public - it is expected that the meeting will be open to the public during consideration of this item of business		

	22 Feb 2021		Key
Who will decide and when	Cabinet	Portfolio: Leader of the Council	22 Feb 2021
		Ward: All	
What about	Build Forward Better: our medium-term plan for 2021-22 and 2022-23: Cabinet will be asked to agree that the medium-term plan be forwarded to the meeting of City Council in March 2021 to approve the 2021-22 Council Tax and revenue and capital budget and the basis for planning for 2022-23.		
Information available to the decision maker	A detailed report will be available to the public at least 5 days before the decision is made and such other documents as may be relevant to the decision as are required.		
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH		
Report Author	Director	Tony Kirkham, Director of Resources	
	Contact Officer	Kirsty Wilkinson, Business Management Partner	
	phone	Tel: 0191 211 5071	
	email	kirsty.wilkinson@newcastle.gov.uk	
Public or private /reason if private	Public - it is expected that the meeting will be open to the public during consideration of this item of business		

	22 Feb 2021		Key
Who will decide and when	Cabinet	Portfolio: Cabinet member Employment and Culture, Deputy Leader and Cabinet member for Resources	22Feb 2021
		Ward: Monument	
What about	The Pattern Shop, Stephenson Quarter: The report will describe the next phase of the redevelopment of Stephenson Quarter and seek approval to bring The Pattern Shop back into use pursuant to a funding agreement between the Council and North East Local Enterprise Partnership and match funding by way of Council prudential borrowing. Approvals will be sought to enter into funding agreement(s) and contract(s) for detailed design, works and operation of The Pattern Shop. The report will also seek approval to grant a 10- year lease of The Pattern Shop to Stephenson Works LLP, upon completion of the works		
Information available to the decision maker	A detailed report which will contain exempt information and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.		
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH		
Report Author	Director	Michelle Percy, Director of Place	
	Contact Officer	David Theobald, Assistant Director Capital Investment	
	phone	Tel: 0191 277 7040	
	email	david.theobald@newcastle.gov.uk	
Public or private /reason if private	Private – the press and public will be excluded from the meeting when considering the report that contains exempt information, as detailed below 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.		

	22 Feb 2021		Key
Who will decide and when	Cabinet.	Portfolio: Cabinet Member for Climate Change and Communities and Cabinet Member for Employment and Culture	22 Feb 2021
		Ward: All	
What about	Public Sector Decarbonisation Scheme (PSDS): PSDS is a Government funded scheme providing public sector bodies an opportunity to bid into a £1bn pot to reduce carbon emissions and improve the energy efficiency of public sector properties. The final deadline for funding applications is 11 January 2021 with funding decisions expected early February. The report will summarise the property funding applications submitted by the Council and ask for delegated authorities to enter into funding contracts with Salix Finance (the fund administrator) and to enter into agreements with delivery partners for design and build, in respect of properties which are awarded grant funding.		
Information available to the decision maker	A detailed report which will contain exempt information and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.		
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH		
Report Author	Director	Christine Herriot, Director of Operations Michelle Percy, Director of Place	
	Contact Officer	Farah Hussain, Senior Specialist/Advisor (Major Projects)	
	phone	+44 (0) 779 173 0469	
	email	farah.hussain@newcastle.gov.uk	
Public or private/reason if private	Private – the press and public will be excluded from the meeting when considering the report that contains exempt information, as detailed below. 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.		

Officer Key Decision – Procurement Award of Contracts

	Jan 2021		Key
Who will decide and when	Delegated Decision: Linda Scott, Service Manager, Democratic Services	Portfolio: Deputy Leader and Cabinet member for Resources	Jan 2021
		Ward: All	
What about	Retrospective Expenditure for 005591 – Election and Electoral Registration Printing: At the start of the Contract in July 2016 only three citywide elections and the Police and Crime Commissioner election were planned between 2017 and 2020. With the addition of the Parliamentary election in 2017, the Combined Authority Mayoral Election, the European Parliamentary Election, the Police and Crime Commissioner byelection, and the Parliamentary election all in 2019, expenditure has significantly increased. Most of these additional costs will be reclaimed from central government.		
Information available to the decision maker	A detailed report which will contain exempt information and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.		
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH		
Report Author	Director	Tony Kirkham, Director of Resources	
	Contact Officer	Linda Scott, Service Manager, Democratic Services	
	phone	Tel: 0191 211 5159	
	email	linda.scott@newcastle.gov.uk	
Public or private /reason if private	Private - The report contains exempt information, as detailed below: - 1) 'exempt' information which falls within paragraph 3 of part 1 of schedule 12A of the Local Government Act 1972; and 2) it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority's ability to manage its commercial, financial and business affairs		

	Jan 2021		Key
Who will decide and when	Delegated Decision: Mark Nicholson, Assistant Director Financial Services	Portfolio: Deputy Leader and Cabinet member for Resources	Jan 2021
		Ward: All	
What about	NEPO201 – Tyres and Associated Services: This report is to seeks approval to formally opt-in to a regional Framework Agreement that the North East Procurement Organisation (NEPO) has undertaken and awarded for the use of its 12 Member Authorities. The Framework Agreement is for 48 months and the Council will use this procurement arrangement for the supply, repair and fitting of Tyres.		
Information available to the decision maker	A detailed report which will contain exempt information and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.		
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Phone Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH		
Report Author	Director	Tony Kirkham, Director of Resources	
	Contact Officer	Mark Nicholson, Assistant Director Financial Services	
	phone	Tel: 0191 211 5115	
	email	mark.nicholson@newcastle.gov.uk	
Public or private /reason if private	Private - The report contains exempt information, as detailed below: - 1) 'exempt' information which falls within paragraph 3 of part 1 of schedule 12A of the Local Government Act 1972; and 2) it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority's ability to manage its commercial, financial and business affairs.		

	Jan 2021		Key
Who will decide and when	Delegated Decision: Mark Nicholson, Assistant Director Financial Services	Portfolio: Deputy Leader and Cabinet member for Resources	Jan 2021
		Ward: All	
What about	NEPO305 Energy Performance of Buildings Inspections: The North East Procurement Organisation (NEPO) have undertaken a competitive collaborative procurement exercise on behalf of its 12 Member Authorities, to put in a place a Framework Agreement for the purchase of Energy Performance of Buildings Inspections. This decision seeks approval to formally opt-in to this regional solution from 1 February 2021 for a period of 48 months, to meet the requirements of the Council		
Information available to the decision maker	A detailed report which will contain exempt information and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.		
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH		
Report Author	Director	Tony Kirkham, Director of Resources	
	Contact Officer	Mark Nicholson, Assistant Director Financial Services	
	phone	Tel: 0191 211 5115	
	email	mark.nicholson@newcastle.gov.uk	
Public or private /reason if private	Private - The report contains exempt information, as detailed below: - 1) 'exempt' information which falls within paragraph 3 of part 1 of schedule 12A of the Local Government Act 1972; and 2) it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority's ability to manage its commercial, financial and business affairs		

	Jan 2021		Key
Who will decide and when	Delegated Decision: Mark Nicholson, Assistant Director Financial Services	Portfolios: Deputy Leader and Cabinet Member for Resources Wards: All	Jan 2021
What about	007301 - Provision of Skip Hire: We are in the process of a competitive procurement exercise and this decision seeks approval to award a Contract for two years in January 2020 to appoint a Contractor to provide a managed service for the hire of waste skips.		
Information available to the decision maker	A detailed report which will contain exempt information and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.		
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH		
Report Author	Director	Tony Kirkham, Director of Resources	
	Contact Officer	Mark Nicholson, Assistant Director Financial Services	
	phone	Tel: 0191 211 5115	
	email	mark.nicholson@newcastle.gov.uk	
Public or private/reason if private	Private - The report contains exempt information, as detailed below: - 1) 'exempt' information which falls within paragraph 3 of part 1 of schedule 12A of the Local Government Act 1972; and 2) it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority's ability to manage its commercial, financial and business affairs.		

	Jan 2021		Key
Who will decide and when	Delegated Decision: Michelle Percy, Director of Place	Portfolio: Cabinet Member for Housing /Cabinet member for Climate Change and Communities Ward: All Wards	Jan 2021
What about	Green Homes Delivery Programme LAD 1b: We are in the final stages of a negotiated procurement exercise and this decision seeks approval to award a Contract for 15 months to deliver energy efficiency measures and low carbon heat technologies to 200 private homes. The project is for residents on low income households with poor energy efficiency. The works are expected to be completed by September 2021.		
Information available to the decision maker	A detailed report which will contain exempt information and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.		
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH		
Report Author	Director	Michelle Percy, Director of Place	
	Contact Officer	Amanda Senior, Head of Fairer Housing	
	phone	Tel: 0191 277 7862	
	email	amanda.senior@newcastle.gov.uk	
Public or private/reason if private	Private – the press and public will be excluded from the meeting when considering the report that contains exempt information, as detailed below 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) in relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.		

	Jan 2021		Key
Who will decide and when	Delegated Decision: Amanda Senior, Head of Fairer Housing	Portfolio: Cabinet member for Housing	Jan 2021
		Ward: Chapel	
What about	Housing Delivery Partnership Framework: Chapel Park Middle School Site: A further competition was run under this Framework Agreement for the above scheme. The procurement process is now complete, and an approved Provider appointed to this Framework Agreement has been selected. In order to finalise contractual procurement arrangements this decision seeks approval to award a Call-off Contract to commence works. A further DD (to be drafted by FHU) will then require sign off to approve the detail of the contract and the land transfer when agreed		
Information available to the decision maker	A detailed report which will contain exempt information and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.		
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH		
Report Author	Director	Michelle Percy, Director of Place	
	Contact Officer	Amanda Senior, Head of Fairer Housing Unit	
	phone	Tel: 0191 277 7862	
	email	amanda.senior@newcastle.gov.uk	
Public or private /reason if private	Private - The report contains exempt information, as detailed below: - 1) 'exempt' information which falls within paragraph 3 of part 1 of schedule 12A of the Local Government Act 1972; and 2) it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority's ability to manage its commercial, financial and business affairs.		

	Jan 2021		Key
Who will decide and when	Delegated Decision: Amanda Senior, Head of Fairer Housing	Portfolio: Cabinet member for Housing	Jan 2021
		Ward: Monument	
What about	Stephenson Quarter, The Pattern Shop: we are in the process of running a further competition under the NEPO Framework Agreement for Building Construction reference NEPO207. The competition will be run under Lot 1 to appoint a Design and Build Contractor for Enabling Works to fully refurbish The Pattern shop. This decision seeks approval to award a Call-off Contract for the first part of the works to allow the successful Contractor to remove asbestos and other contamination along with fix roof, replaced floors and work to steel columns to make it safe for the second phase of works		
Information available to the decision maker	A detailed report which will contain exempt information and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.		
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH		
Report Author	Director	Michelle Percy, Director of Place	
	Contact Officer	Amanda Senior, Head of Fairer Housing Unit	
	phone	Tel: 0191 277 7862	
	email	amanda.senior@newcastle.gov.uk	
Public or private /reason if private	Private - The report contains exempt information, as detailed below: - 1) 'exempt' information which falls within paragraph 3 of part 1 of schedule 12A of the Local Government Act 1972; and 2) it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority's ability to manage its commercial, financial and business affairs.		

	Jan 2021		Key
Who will decide and when	Delegated Decision: Amanda Senior, Head of Fairer Housing	Portfolio: Cabinet member for Housing	Jan 2021
		Ward: Kingston Park South and Newbiggin Hall	
What about	Land at Newbiggin Hall Centre Neighbourhood Centre: We are in the process of running a further competition under the Housing Delivery Partnership Framework Agreement. The competition will be run under LOT 3 – Developer Contractor, to appoint a Construction partner to deliver 43 new affordable homes. This Call-off is for the provision of development on the site of the Land at Newbiggin Hall Neighbourhood Centre site in Kingston Park South and Newbiggin Hall Ward. The development will comprise of homes made available for Affordable Rented and Rent to Buy.		
Information available to the decision maker	A detailed report which will contain exempt information and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.		
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH		
Report Author	Director	Michelle Percy, Director of Place	
	Contact Officer	Amanda Senior, Head of Fairer Housing Unit	
	phone	Tel: 0191 277 7862	
	email	amanda.senior@newcastle.gov.uk	
Public or private /reason if private	Private - The report contains exempt information, as detailed below: - 1) 'exempt' information which falls within paragraph 3 of part 1 of schedule 12A of the Local Government Act 1972; and 2) it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority's ability to manage its commercial, financial and business affairs.		

	Jan 2021	Key
Who will decide and when	Delegated Decision: Amanda Senior, Head of Fairer Housing	Portfolio: Cabinet member for Housing Jan 2021
	Ward: Walker	
What about	Asbestos Removal and Demolition of Hexham and Titan House: We are in the final stages of a competitive tender process and this decision seeks approval to award a 12 month Contract, commencing March 2021, for the removal of asbestos and demolition works of two tower blocks in the east of the city.	
Information available to the decision maker	A detailed report which will contain exempt information and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH	
Report Author	Director	Michelle Percy, Director of Place
	Contact Officer	Amanda Senior, Head of Fairer Housing Unit
	phone	Tel: 0191 277 7862
	email	amanda.senior@newcastle.gov.uk
Public or private /reason if private	Private - The report contains exempt information, as detailed below: - 1) 'exempt' information which falls within paragraph 3 of part 1 of schedule 12A of the Local Government Act 1972; and 2) it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority's ability to manage its commercial, financial and business affairs.	