

Road Opening Notice

S171 Highways Act 1980

Applicant name

**Address & telephone
number**

**Contractor contact
name**

Address

**Telephone numbers
Include emergency**

Email address

**Mobile
Number**

**Exact location of
opening**

Purpose of opening

Proposed start date

Finish date

Declaration

I give notice that I intend to open the highway at the above location then reinstate the highway in accordance with the approved codes of practice for highway works. I undertake to:

- 1) Enter into and maintain during the works (until the permanent reinstatement is completed) a policy of public liability insurance to the value of £5,000,000.
- 2) Notify all relevant statutory undertakers of the proposals.
- 3) Sign, light and guard the works safely in accordance with the code of practice 'Safety at Street Works and Road Works' issued under Section 65 of the New Roads and Street Works Act 1991 (NRSWA).
- 4) Provide all necessary ground support to the excavation.
- 5) Provide and maintain the temporary reinstatement until the permanent reinstatement is completed in accordance with the code of practice 'Specification for the Reinstatement of Openings in Highways' issued under Section 71 of NRSWA.
- 6) Notify the Council (using the approved notice) that the works have been completed.

Sign & date

Print name

For Newcastle Council Use Only







Approved by

Date

Road Opening Notice Notes for Guidance & Checklist

1.
 - i Please read these notes fully before applying for the road opening. The following information is required to process the application:
 - a) the completed notice form (an email address must be supplied);
 - b) the current fee for each opening (£220.00 for the 2015-16 financial year – cheques or by phoning payment line on 0191 2787878 and ask for Payment line and then Highways);
 - c) written evidence of £5,000,000 public liability insurance;
 - d) written evidence of NRASWA accreditation (supervisor & operative);
 - e) evidence that you have consulted the relevant statutory undertakers; and
 - f) a 1:1250 scale location plan showing the precise location of the excavation.
 - ii Send the documents and fee to the address below.
 - iii **We will not approve the application until we have received all of a) to f) above.**
 - iv As much notice as possible should be given in case there are problems. In any event, all applications must be submitted **at least 20 working days in advance** of the commencement of the proposed works.
 - v We will email you to confirm when your application has been approved (or why it has not been). Please contact us if you do not hear from us within a reasonable time; if you do not receive an email, you should **not** assume that approval has been granted.
2. All works must be supervised and carried out by staff and operatives who are accredited in accordance with Section 67 of NRSWA.
3. Please notify us when the works have been completed by using the approved form or by emailing us at streetworks@newcastle.gov.uk
4. You must comply with the requirements of the Construction (Design and Management) Regulations 2007. You must also notify relevant statutory undertakers of the work in accordance with Section 69 of NRSWA.
5. Each opening (i.e. excavation) will incur a separate charge at the prevailing rate (£220.00 for the 2015-16 financial year). We will issue only one notice to cover all openings for the same scheme. You should make your cheque payable to “Newcastle City Council” or contact payment line- details above. The fee is not refundable if the road opening is cancelled.
6. A street works inspector may inspect the works at any time. He may check the signing, lighting and guarding of the excavation, together with the backfilling and reinstatement of the opening.
7. You should us on (0191 2783443) if your works require temporary traffic signals or a temporary road closure (a copy of the temporary traffic signal control application form is attached). Please note that the normal minimum notice required is 10 working days for traffic signals and 42 working days for a full road closure.
8. You should contact Northumbrian Water Ltd (www.nwl.co.uk) directly if your works involve a new connection to the public sewer.
9. This form is only appropriate for excavations under s171 Highways Act 1980. Where the work involves installation or maintenance of apparatus within the highway, an application will need to be made under s50 NRSWA. Please contact us if this is the case-details at the top of the page

Registration Reinstatement Form

To Communities Directorate Highways and Local Services Highway Maintenance and Operations Civic Centre Barras Bridge Newcastle upon Tyne NE1 8QH  (0191)  streetworks@newcastle.gov.uk  (0191)	From   			
Road Opening Application Number: <small>(bottom right hand corner of approved application form)</small>				
Location House number / name Street District Town Post Code				
Front street / back street	Exc1	FRONT	BACK	
Carriageway / footway / verge	Exc1	CARRIAGEWAY	FOOTWAY	VERGE
Excavation Dimensions		Length (m)	Width (m)	Depth (m)
	Exc1			
Completion Date	Exc1			
Please include details of grid references for reinstatements				
Comments- if you have additional information or excavation then please insert details here				
Sign & Date	Print Name			