

How we use your personal information

We use your personal information to provide tailored support at an early stage to you, with the aim of preventing you from being drawn into terrorism.

How long your personal data will be kept

We will hold your personal information for 7 years. After this period the information will be reviewed, and only retained where there is an ongoing requirement to retain for a statutory or legal purpose. Following this your personal information will be securely destroyed.

Reasons we can collect and use your personal information

The lawful basis on which we collect and use your personal data is that 'processing is necessary for the completion of task carried out in the public interest.'

As we may collect and use your special categories of personal data (medical information and religious beliefs) and also details about criminal records and convictions, if relevant, the lawful basis on which we collect and use your personal data is that 'processing is necessary for reasons of substantial public interest' namely for preventing and detecting unlawful acts.

Who we share your personal information with

As part of the Channel process, personal information is shared securely and only where strictly necessary. Relevant information will be sought from other agencies as appropriate to inform our assessment. Where there is a need this will be discussed at a multi-agency panel to consider whether intervention support should be offered. The information will only be shared with relevant agencies. This may include: police, health agencies, Home Office, immigration, probation, district local authorities, school, college, or other relevant agencies.

We will share personal information with law enforcement or other authorities if required to do so by applicable law.

Your rights

Under GDPR you have rights which you can exercise free of charge which allow you to:

- know what we are doing with your information and why we are doing it
- ask to see what information we hold about you
- ask us to correct any mistakes in the information we hold about you
- object to direct marketing
- make a complaint to the Information Commissioner's Office
- where we have relied upon consent, withdraw your consent at any time

Depending on our reason for using your information you may also be entitled to:

- ask us to delete information we hold about you
- have your information transferred electronically to yourself or to another organisation
- object to decisions being made that significantly affect you
- object to how we are using your information
- stop us using your information in certain ways

We will always seek to comply with your request however we may be required to hold or use your information to comply with legal duties. We will liaise with the Home Office regarding your request, as information is jointly controlled with the Home Office. Please note: your request may delay or prevent us from supporting you.

For further information about your rights, including the circumstances in which they apply, [see the guidance from the UK Information Commissioner's Office](#) on individuals' rights under GDPR.

Keeping your personal information secure

We have appropriate security measures in place to prevent personal information from being accidentally lost, used or accessed in an unauthorised way. We limit access to your personal information to those who have a genuine business need to know it. Those processing your information will do so only in an authorised manner and are subject to a duty of confidentiality.

We also have procedures in place to deal with any suspected data security breach. We will notify you and any applicable regulator of a suspected data security breach where we are legally required to do so.

Contact

If you have any questions about how your personal information is handled, please contact our Data Protection Officer at dataprotection@newcastle.gov.uk or by calling (0191) 2116500

For independent advice about data protection, privacy and data sharing issues, you can contact the Information Commissioner's Office (ICO) at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire SK9 5AF

Tel: 0303 123 1113 (local rate) or 01625 545 745 if you prefer to use a national rate number.

Read our corporate [privacy statement](#).