

**Notice of proposed key decisions**

**Notice of meeting of Cabinet (20 January 2020)**

PUBLISHED 13 December 2019

## **Notice of proposed key decisions and meetings to be held in private**

In accordance with the requirements of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 (“the Regulations” which came into effect on 10 September 2012), this document gives 28 clear days’ notice of the key decisions which the Council intends to make.

The Council is no longer statutorily required to publish a Forward Plan, but this document also sets out details of key decisions in the next 4 months (it may include decisions to be made by Cabinet or individual Cabinet Members and Officers which are not key decisions).

This document also gives notice of the Council’s intention that all or parts of the following meetings shall be held in private:

### **Cabinet at 5.30pm on Monday 20 January 2020 (part of meeting in private)**

This document sets out the items which are to be considered in private at the above-mentioned meeting(s). Any representations as to why any item should not be considered in private must be sent to the Service Manager Democratic Services at the address shown below.

The Council will publish a further notice 5 clear day before the relevant meeting which will give the Council’s response to any such representations.

### **In accordance with Regulation 9 of the Regulations this document provides the following information:**

- that a key decision is to be made on behalf of Newcastle City Council;
- the matter in respect of which the decision is to be made;
- where the decision maker is an individual, his/her name and position and, where the decision taker is a body, its name and details of membership;
- the date on which, or the period within which, the decision will be taken;
- a list of the documents submitted to the decision maker for consideration in relation to the matter in respect of which the key decision is to be made;

- the address from which, subject to any prohibition or restriction on their disclosure, copies of, or extracts from, any document listed is available;
- that other documents relevant to those matters may be submitted to the decision maker; and
- the procedure for requesting details of those documents (if any) as they become available.

**Key decisions are those executive decisions which are likely-**

- to result in the Council incurring expenditure which is, or the making of savings which are, **significant** having regard to the Council's budget for the service or function to which the decision relates; or
- to be **significant** in terms of their effects on communities living or working in an area comprising two or more wards in the City.

The following will not usually be key decisions:

- matters involving revenue expenditure of £250,000 or less;
- matters involving capital expenditure of £1,000,000 or less; and
- matters involving land and property within the delegations of the Head of Property

The government has published guidance on the meaning of 'significant'.

**Further details of Council decision making can be found at-**

[Cabinet and Committee meetings information and Committee papers link to Decision Makers reports and decision details](#)

**Details of Cabinet Membership**

**The Cabinet** comprises the following Members with the portfolio responsibilities as indicated:

- Councillor Nick Forbes – Leader of the Council
- Councillor Joyce McCarty – Deputy Leader of the Council and Cabinet member for Resources
- Councillor Veronica Dunn – Cabinet member for Education and Skills
- Councillor Ged Bell – Cabinet member for Employment and Culture

- Councillor Nick Kemp – Cabinet member for the Environmental and Regulatory Services
- Councillor Karen Kilgour – Cabinet member for Health and Social Care
- Councillor Linda Hobson – Cabinet member for Housing
- Councillor Arlene Ainsley – Cabinet member for Transport and Air Quality
- Councillor John-Paul Stephenson – Cabinet member for Neighbourhoods and Public Health
- Councillor Clare Penny-Evans – Cabinet member for Climate Change and Communities

[Link to Cabinet Portfolios](#)

Copies of, or extracts from, any document referred to in this notice may be obtained from:

Service Manager Democratic Services  
 Newcastle City Council  
 Civic Centre  
 Barras Bridge  
 Newcastle upon Tyne  
 NE1 8QH

or contact us at:  
 phone 0191 211 5159  
[www.newcastle.gov.uk](http://www.newcastle.gov.uk)  
[linda.scott@newcastle.gov.uk](mailto:linda.scott@newcastle.gov.uk)

In relation to **private meetings** the reason an item is expected to be considered ‘**in private**’ will be identified in accordance with the **exempt information categories** which are set out in Part 1 of Schedule 12A of the Local Government Act 1972 (as amended): -

| Paragraph | Category/explanation  |
|-----------|---|
| 1         | Information relating to any individual.   |
| 2         | Information which is likely to reveal the identity of an individual.  |
| 3         | Information relating to the financial or business affairs of any particular person (including the authority holding that information).  |
| 4         | Information relating to any consultations or negotiations or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority |
| 5         | Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings  |
| 6         | Information which reveals that the authority proposes –   |

|   |   |
|---|---|
|   | a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or<br>b) to make an order or direction under any enactment. |
| 7 | Information relating to any action taken or to be taken in connection with the prevention, investigation of prosecution of crime.                                     |

**IMPORTANT NOTE**

**This document sets out the Council's intentions as to future decisions as at the date of publication. However, if circumstances change, the Council reserves the right to publish an updated version of this document and/or rely on the provisions in the Regulations as to urgent decisions.**

|  | <b>January 2020</b>   |  | <b>Non-key</b>  |
|--|---|--|-----------------|
| <b>Who will decide and when</b>                    | <b>Cabinet</b>  | Portfolio: Deputy Leader and Cabinet member for Resources                        | 20 January 2020 |
|  |   | Wards: All   |                 |
| <b>What about</b>                                  | <b>Newcastle's response to the government's welfare reforms:</b> This is the bi-annual update report to Cabinet on the impact of the welfare reforms on Newcastle and our response.   |  |                 |
| <b>Information available to the decision maker</b> | A detailed report will be available to the public at least 5 days before the decision is made and such other documents as may be relevant to the decision as are required.  |  |                 |
| <b>Contact details for copies of documents</b>     | Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159<br>Newcastle City Council<br>Civic Centre Barras Bridge<br>Newcastle upon Tyne NE1 8QH |  |                 |
| <b>Report Author</b>                               | Director  | Tony Kirkham, Director of Resources  |                 |
|  | Contact Officer   | Neil Munslow, Service Manager: Active Inclusion                                  |                 |
|  | phone   | 0191 211 6351  |                 |
|  | email   | <a href="mailto:neil.munslow@newcastle.gov.uk">neil.munslow@newcastle.gov.uk</a> |                 |
| <b>Public or private/reason if private</b>         | <b>Public</b> – it is expected that the meeting will be open to the public during consideration of this item.   |  |                 |

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|--|--|--|-----------------|
|  | <b>January 2020</b>  |  | <b>Non-key</b>  |
| <b>Who will decide and when</b>                    | <b>Cabinet</b>   | Portfolio: Cabinet member for Employment and Culture<br>Ward: Elswick and Monument | 20 January 2020 |
| <b>What about</b>                                  | <b>Forth Yards Opportunity Site Development Framework:</b> The Forth Yards area, which is located within the City's Urban Core, is identified as a development opportunity area within the Council's Urban Core Plan. In 2016 a Development Framework was approved by the Council, setting out guidance on how the area should be developed together with its associated infrastructure. In September 2019 a draft revised Development Framework was the subject of public consultation. The revised Framework therefore seeks to updates the 2016 version in order to reflect current development scenarios for the area and to ensure the forms of development that come forward will deliver a landmark entrance into the city, with associated infrastructure, in order to create an accessible and sustainable neighbourhood. |  |                 |
| <b>Information available to the decision maker</b> | A detailed report will be available to the public at least 5 days before the decision is made and such other documents as may be relevant to the decision as are required.   |  |                 |
| <b>Contact details for copies of documents</b>     | Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159<br>Newcastle City Council<br>Civic Centre, Barras Bridge<br>Newcastle upon Tyne NE1 8QH   |  |                 |
| <b>Report Author</b>                               | Director   | Michelle Percy, Director of Place  |                 |
|  | Contact Officer  | Jon Rippon, Team Manager, Planning   |                 |
|  | phone  | 0191 211 5639  |                 |
|  | email  | <a href="mailto:jon.rippon@newcastle.gov.uk">jon.rippon@newcastle.gov.uk</a>       |                 |
| <b>Public or private/reason if private</b>         | <b>Public</b> – it is expected that the meeting will be open to the public during consideration of this item.  |  |                 |

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|  | <b>January 2020</b>  |  | <b>Non-key</b>  |
| <b>Who will decide and when</b>                    | <b>Cabinet</b>   | Portfolio: Cabinet member for Employment and Culture                                   | 20 January 2020 |
|  |  | Ward: All  |                 |
| <b>What about</b>                                  | <b>Supporting Employment for All in Newcastle:</b> To seek the Cabinet's support for proposals to maintain and strengthen the Council's role in supporting people into employment.   |  |                 |
| <b>Information available to the decision maker</b> | A detailed report will be available to the public at least 5 days before the decision is made and such other documents as may be relevant to the decision as are required.   |  |                 |
| <b>Contact details for copies of documents</b>     | Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159<br>Newcastle City Council<br>Civic Centre, Barras Bridge<br>Newcastle upon Tyne NE1 8QH |  |                 |
| <b>Report Author</b>                               | Director   | Michelle Percy, Director of Place  |                 |
|  | Contact Officer  | Robin Beveridge, Economic Advisor  |                 |
|  | phone  | 0191 277 8944  |                 |
|  | email  | <a href="mailto:robin.beveridge@newcastle.gov.uk">robin.beveridge@newcastle.gov.uk</a> |                 |
| <b>Public or private/reason if private</b>         | <b>Public</b> – it is expected that the meeting will be open to the public during consideration of this item.  |  |                 |



|  | <b>January 2020</b>  | <b>Key</b>   |
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| <b>Who will decide and when</b>                    | <b>Cabinet</b>   | Portfolio: Cabinet Member for Housing  |
|  |  | Wards: all   |
| <b>What about</b>                                  | <b>2020/21 Housing Revenue Account rent, and service charge increases:</b> The report will seek approval for the proposed Housing Revenue Account rent and service charge increases in 2020/21.                                |  |
| <b>Information available to the decision maker</b> | A detailed report will be available to the public at least 5 days before the decision is made and such other documents as may be relevant to the decision as are required.   |  |
| <b>Contact details for copies of documents</b>     | Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159<br>Newcastle City Council<br>Civic Centre, Barras Bridge<br>Newcastle upon Tyne NE1 8QH |  |
| <b>Report Author</b>                               | Director   | Michelle Percy, Director of Place  |
|  | Contact Officer  | Amanda Senior, Head of Fairer Housing Unit   |
|  | phone  | 0191 277 7862  |
|  | email  | <a href="mailto:amanda.senior@newcastle.gov.uk">amanda.senior@newcastle.gov.uk</a> |
| <b>Public or private/reason if private</b>         | <b>Public</b> – it is expected that the meeting will be open to the public during consideration of this item.  |  |

|  | <b>January 2020</b>  | <b>Key</b>   |
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| <b>Who will decide and when</b>                    | <b>Cabinet</b>   | Portfolio: Deputy Leader and Cabinet Member for Resources  |
|  |  | Ward: All  |
| <b>What about</b>                                  | <b>Commissioning and Procurement Plan:</b> The Council's Commissioning and Procurement Team have worked in conjunction with Members to refresh our Commissioning and Procurement Plan for the Council and Your Homes Newcastle, setting out our vision and approach to commissioning and procuring for Social Value in the next three years. The Plan also contains the Council's refreshed Social Value Commitment, which has a widened scope to include the Council's influence in the creation of Social Value with City anchor organisations and stakeholders. |  |
| <b>Information available to the decision maker</b> | A detailed report will be available to the public at least 5 days before the decision is made and such other documents as may be relevant to the decision as are required.   |  |
| <b>Contact details for copies of documents</b>     | Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159<br>Newcastle City Council<br>Civic Centre, Barras Bridge<br>Newcastle upon Tyne NE1 8QH   |  |
| <b>Report Author</b>                               | Director   | Tony Kirkham, Director of Resources and Alison McDowell, Director of Adult Social Care and Integrated Services |
|  | Contact Officer  | Mark Nicholson, Assistant Director of Finance  |
|  | phone  | 0191 211 5115  |
|  | email  | <a href="mailto:mark.nicholson@newcastle.gov.uk">mark.nicholson@newcastle.gov.uk</a>                           |
| <b>Public or private/reason if private</b>         | <b>Public</b> – it is expected that the meeting will be open to the public during consideration of this item.  |  |

|  | <b>January 2020</b>  | <b>Key</b>   |
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| <b>Who will decide and when</b>                    | <b>Cabinet</b>   | Portfolio: Cabinet member for Employment and Culture<br>Ward: Ouseburn           |
| <b>What about</b>                                  | <b>Property Management Contract for The Toffee Factory:</b> We are currently undertaking a competitive procurement process and this decision seeks approval to award a 4-year contract (24 months with 2 x 12-month options to extend) for Property Management Services. The report will seek delegated officer approval to award the contract in early 2020.  |  |
| <b>Information available to the decision maker</b> | A detailed report which will contain exempt information so will not be available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.  |  |
| <b>Contact details for copies of documents</b>     | Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159<br>Newcastle City Council,<br>Civic Centre Barras Bridge<br>Newcastle upon Tyne NE1 8QH   |  |
| <b>Report Author</b>                               | Directorate  | Michelle Percy, Director of Place  |
|  | Contact Officer  | Paul Stewart, Head of Property   |
|  | Phone  | 0191 277 8993  |
|  | email  | <a href="mailto:paul.stewart@newcastle.gov.uk">paul.stewart@newcastle.gov.uk</a> |
| <b>Public or private/reason if private</b>         | <b>Private</b> – the press and public will be excluded from the meeting when considering the report that contains exempt information, as detailed below.<br>1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and<br>2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs. |  |

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|--|--|--|-----------------|
|  | <b>January 2020</b>  |  | <b>Key</b>      |
| <b>Who will decide and when</b>                    | <b>Cabinet</b>   | Portfolio: Deputy Leader and Cabinet member for Resources<br>Ward: Byker           | 20 January 2020 |
| <b>What about</b>                                  | <b>Supply of Biomass Fuel to Byker District Heating:</b> We are in the final stages of a competitive procurement process for the supply of biomass fuel for Byker District Heating and this decision seeks approval to delegate authority to award a 48-month Contract with a further option to extend up to a further 12 months. The award will be made in consultation with the Cabinet Member for Resources to award a Contract.  |  |                 |
| <b>Information available to the decision maker</b> | A detailed report which contains exempt information so will not be available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.  |  |                 |
| <b>Contact details for copies of documents</b>     | Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159<br>Newcastle City Council<br>Civic Centre, Barras Bridge<br>Newcastle upon Tyne NE1 8QH   |  |                 |
| <b>Report Author</b>                               | Director   | Christine Herriot, Director of Operations and Regulatory Services                  |                 |
|  | Contact Officer  | David Hall, Assistant Director Operations and Parking Services                     |                 |
|  | phone  | 0191 278 3282  |                 |
|  | email  | <a href="mailto:david.cw.hall@newcastle.gov.uk">david.cw.hall@newcastle.gov.uk</a> |                 |
| <b>Public or private/reason if private</b>         | <p><b>Private</b> – the press and public will be excluded from the meeting when considering the report that contains exempt information, as detailed below:</p> <ol style="list-style-type: none"> <li>1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and</li> <li>2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.</li> </ol> |  |                 |

|  | <b>January 2020</b>  | <b>Key</b>  |
|--|--|---|
| <b>Who will decide and when</b>                    | <b>Cabinet</b>   | Portfolio: Deputy Leader and Cabinet member for Resources<br>Ward: All<br>20 January 2020 |
| <b>What about</b>                                  | <b>Supply of Hardware:</b> We are in the final stages of a competitive procurement process for the supply of hardware and this decision seeks approval to delegate authority to the Assistant Director Financial Services to award a 48-month Contract with a further 12-month option to extend. The new contract is due to commence in April 2020 and will be awarded in consultation with the Cabinet Member for Resources.  |   |
| <b>Information available to the decision maker</b> | A detailed report which contains exempt information so will not be available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.  |   |
| <b>Contact details for copies of documents</b>     | Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159<br>Newcastle City Council<br>Civic Centre, Barras Bridge<br>Newcastle upon Tyne NE1 8QH   |   |
| <b>Report Author</b>                               | Director   | Tony Kirkham, Director of Resources   |
|  | Contact Officer  | Mark Nicholson, Assistant Director Financial Services                                     |
|  | phone  | 0191 211 5115   |
|  | email  | <a href="mailto:mark.nicholson@newcastle.gov.uk">mark.nicholson@newcastle.gov.uk</a>      |
| <b>Public or private/reason if private</b>         | <b>Private</b> – the press and public will be excluded from the meeting when considering the report that contains exempt information, as detailed below:<br>1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and<br>2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs. |   |

|  | <b>January 2020</b>  | <b>Key</b>   |
|--|--|--|
| <b>Who will decide and when</b>                    | <b>Cabinet</b><br>Portfolio: Deputy Leader and Cabinet member of Resources and Cabinet member of Education and Skills<br>Ward: All   | 20 January 2020  |
| <b>What about</b>                                  | <b>NEPO Food Framework:</b> The North East Procurement Organisation (NEPO) have led a collaborative procurement exercise on behalf of their 12 Member Authorities, to put in place a 48-month Framework Agreement for the supply of food within four categories: General Provisions; Frozen Goods; Fruit, Vegetables, Bread and Eggs; Fresh Meat, Poultry and Sausage. This decision seeks approval to formally opt-in to the collaborative NEPO solution to supply the Council with goods as part of the service provisions in schools, catering and civic catering.  |  |
| <b>Information available to the decision maker</b> | A detailed report which will contain exempt information so will not be available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.  |  |
| <b>Contact details for copies of documents</b>     | Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159<br>Newcastle City Council,<br>Civic Centre Barras Bridge<br>Newcastle upon Tyne NE1 8QH   |  |
| <b>Report Author</b>                               | Directorate  | Tony Kirkham, Director of Resources  |
|  | Contact Officer  | Mark Nicholson, Assistant Director Financial Services                                |
|  | Phone  | 0191 211 5115  |
|  | email  | <a href="mailto:mark.nicholson@newcastle.gov.uk">mark.nicholson@newcastle.gov.uk</a> |
| <b>Public or private/reason if private</b>         | <b>Private</b> – the press and public will be excluded from the meeting when considering the report that contains exempt information, as detailed below:<br>1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and<br>2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs. |  |

|  | <b>January 2020</b>   | <b>Key</b>   |
|--|---|--|
| <b>Who will decide and when</b>                    | <b>Cabinet</b>  | Portfolio: Cabinet member for Education and Skills<br>Ward: All                |
| <b>What about</b>                                  | <b>Special Education Needs and Social Care Transport:</b> This decision seeks delegated authority to award a 4-year (24 months with 2 x 12-month options to extend) Framework Agreement for our Special Education Needs and Social Care Transport requirements. The contract will commence in September 2020 at the start of the new academic school year, following a period of consultation with the parents and schools prior to the closure of the school summer holiday period in July 2019. It is anticipated that the Council will award the Framework mid-April 2020, through delegation.                             |  |
| <b>Information available to the decision maker</b> | A detailed report which will contain exempt information so will not be available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.   |  |
| <b>Contact details for copies of documents</b>     | Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159<br>Newcastle City Council<br>Civic Centre, Barras Bridge<br>Newcastle upon Tyne NE1 8QH  |  |
| <b>Report Author</b>                               | Director  | Judith Hay, Interim Director of Children, Education and Skills                 |
|  | Contact Officer   | Mark Patton, Assistant Director, Education and Skills                          |
|  | phone   | 0191 211 6324  |
|  | email   | <a href="mailto:mark.patton@newcastle.gov.uk">mark.patton@newcastle.gov.uk</a> |
| <b>Public or private/reason if private</b>         | <b>Private</b> – the press and public will be excluded from the meeting when considering the report that contains exempt information, as detailed below:<br>1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and<br>2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs |  |

|  | <b>February 2020</b>  |  | <b>Non-Key</b>   |
|--|---|--|------------------|
| <b>Who will decide and when</b>                    | <b>Cabinet</b>  | Scrutiny Chair   | 24 February 2020 |
|  |   | Ward: All  |                  |
| <b>What about</b>                                  | <b>Report of the Overview and Scrutiny Committee and Health Scrutiny Committee: Newcastle City Council's Budget Proposal 2020-21:</b> This report provides the findings of Newcastle City Council's scrutiny committees on the council's proposals to set a balanced budget for 2020-21. It presents the views of elected members for consideration of Cabinet alongside responses received from partners and the public. |  |                  |
| <b>Information available to the decision maker</b> | A detailed report will be available to the public at least 5 days before the decision is made and such other documents as may be relevant to the decision as are required.  |  |                  |
| <b>Contact details for copies of documents</b>     | Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159<br>Newcastle City Council<br>Civic Centre, Barras Bridge<br>Newcastle upon Tyne NE1 8QH  |  |                  |
| <b>Report Author</b>                               | Lead  | Councillor Anita Lower, Chair of Overview & Scrutiny Committee                       |                  |
|  | Contact Officer   | Karen Christon, Team Manager, Scrutiny & Democratic Services                         |                  |
|  | phone   | 0191 211 5024  |                  |
|  | email   | <a href="mailto:karen.christon@newcastle.gov.uk">karen.christon@newcastle.gov.uk</a> |                  |
| <b>Public or private/ reason if private</b>        | <b>Public</b> – it is expected that the meeting will be open to the public during consideration of this item.   |  |                  |



|  | <b>February 2020</b>   | <b>Key</b>   |
|--|--|--|
| <b>Who will decide and when</b>                    | <b>Cabinet</b>   | Portfolio: Leader of the Council   |
|  |  | Ward: All  |
| <b>What about</b>                                  | <b>Shaping our future together: Our medium-term plan - 2020-21 budget:</b> Cabinet will be asked to agree that the medium-term plan be forwarded to the meeting of City Council on 4 March 2020 to approve the 2020-21 Council Tax and revenue and capital budget and the basis for planning for future years. |  |
| <b>Information available to the decision maker</b> | A detailed report will be available to the public at least 5 days before the decision is made and such other documents as may be relevant to the decision as are required.   |  |
| <b>Contact details for copies of documents</b>     | Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159<br>Newcastle City Council<br>Civic Centre, Barras Bridge<br>Newcastle upon Tyne NE1 8QH   |  |
| <b>Report Author</b>                               | Director   | Tony Kirkham, Director of Resources  |
|  | Contact Officer  | Kirsty Wilkinson, Business Management Partner  |
|  | phone  | 0191 211 6922  |
|  | email  | <a href="mailto:kirsty.wilkinson@newcastle.gov.uk">kirsty.wilkinson@newcastle.gov.uk</a> |
| <b>Public or private/reason if private</b>         | <b>Public</b> – it is expected that the meeting will be open to the public during consideration of this item.  |  |

|  | <b>February 2020</b>   |  | <b>Non-key</b>   |
|--|--|--|------------------|
| <b>Who will decide and when</b>                    | <b>Cabinet</b>   | Portfolio: Cabinet member for Housing  | 24 February 2020 |
|  |  | Ward: All  |                  |
| <b>What about</b>                                  | <b>Housing Research and Policy Update:</b> To provide an update on the various housing related research projects commissioned by the Fairer Housing Unit as well as regulatory changes coming into force in April 2020. Cabinet will be asked to approve activity to take forward the recommendations from the research items, including changes to policy, carrying out external consultation and the production of a new housing strategy and related documents in 2020. |  |                  |
| <b>Information available to the decision maker</b> | A detailed report will be available to the public at least 5 days before the decision is made and such other documents as may be relevant to the decision as are required.   |  |                  |
| <b>Contact details for copies of documents</b>     | Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159<br>Newcastle City Council<br>Civic Centre, Barras Bridge<br>Newcastle upon Tyne NE1 8QH   |  |                  |
| <b>Report Author</b>                               | Director   | Michelle Percy, Director of Place  |                  |
|  | Contact Officer  | Mark Ellis, Senior Housing Policy Practitioner                               |                  |
|  | phone  | 0191 277 7858  |                  |
|  | email  | <a href="mailto:mark.ellis@newcastle.gov.uk">mark.ellis@newcastle.gov.uk</a> |                  |
| <b>Public or private/reason if private</b>         | <b>Public</b> – it is expected that the meeting will be open to the public during consideration of this item.  |  |                  |

|  | <b>February 2020</b>   | <b>Key</b>   |
|--|--|--|
| <b>Who will decide and when</b>                    | <b>Cabinet</b>   | Portfolio: Cabinet member for Environmental and Regulatory Services            |
|  |  | Ward: All  |
| <b>What about</b>                                  | <b>Waste Compactor and Machine repairs and maintenance:</b> We are in the final stages of a competitive procurement process this decision seeks approval to delegated authority to the Assistant Director Inclusion, Commissioning and Procurement, to award a 24-month Contract with a further option to extend for 24 months, in consultation with the Cabinet Member for Environment. The new contract is due to commence in April 2020, to supply Waste Compactor and Machine repairs and maintenance.   |  |
| <b>Information available to the decision maker</b> | Confidential report: A detailed report which will contain exempt information and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.  |  |
| <b>Contact details for copies of documents</b>     | Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159<br>Newcastle City Council<br>Civic Centre, Barras Bridge<br>Newcastle upon Tyne NE1 8QH   |  |
| <b>Report Author</b>                               | Director   | Christine Herriot, Director of Operations and Regulatory Services              |
|  | Contact Officer  | Mick Murphy, Head of Service Local Services and Waste Management               |
|  | Phone  | 0191 278 3140  |
|  | email  | <a href="mailto:mick.murphy@newcastle.gov.uk">mick.murphy@newcastle.gov.uk</a> |
| <b>Public or private/reason if private</b>         | <b>Private</b> – the press and public will be excluded from the meeting when considering the report that contains exempt information, as detailed below:<br>1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and<br>2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs. |  |

|  | <b>February 2020</b>   | <b>Key</b>   |
|--|--|--|
| <b>Who will decide and when</b>                    | <b>Cabinet</b><br>Portfolio: Deputy Leader and Cabinet member for the Resources<br>Ward: All   | 24 February 2020   |
| <b>What about</b>                                  | <b>Revenue and Benefits Portal with Integrated Forms:</b> We are currently undertaking a competitive tendering process and this decision seeks approval to award a 60-months contract (with two options to extend for 12 months) to appoint a sole systems provider  |  |
| <b>Information available to the decision maker</b> | A detailed report which will contain exempt information so will not be available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.  |  |
| <b>Contact details for copies of documents</b>     | Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159<br>Newcastle City Council,<br>Civic Centre Barras Bridge<br>Newcastle upon Tyne NE1 8QH   |  |
| <b>Report Author</b>                               | Directorate  | Tony Kirkham, Director of Resources  |
|  | Contact Officer  | Mark Nicholson, Assistant Director Financial Services                                |
|  | Phone  | 0191 211 5115  |
|  | email  | <a href="mailto:mark.nicholson@newcastle.gov.uk">mark.nicholson@newcastle.gov.uk</a> |
| <b>Public or private/reason if private</b>         | <b>Private</b> – the press and public will be excluded from the meeting when considering the report that contains exempt information, as detailed below: <ol style="list-style-type: none"> <li>1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and</li> <li>2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs</li> </ol> |  |

|  |  |  |                |
|--|--|--|----------------|
|  | <b>March 2020</b>  |  | <b>Non-key</b> |
| <b>Who will decide and when</b>                    | <b>Cabinet</b>   | Portfolio: Cabinet member for Employment and Culture                                 | 16 March 2020  |
|  |  | Wards: All   |                |
| <b>What about</b>                                  | <b>Core Strategy and Urban Core Plan (CSUCP) Review Report:</b> The CSUCP was adopted by both Gateshead and Newcastle Councils on 26 March 2015. The CSUCP is Part 1 of our statutory Local Plan which is required by Government and sets out a clear framework for growth in Gateshead and Newcastle from 2010 to 2030. The CSUCP sets the quantity and location of new housing, retail, employment provision, together with transport and other infrastructure provision. As the CSUCP is nearing five years since its adoption in 2015, in accordance with national planning policy, Gateshead and Newcastle Councils have undertaken a review to assess whether the CSUCP requires updating. Cabinet is asked to approve the findings of the review. |  |                |
| <b>Information available to the decision maker</b> | A detailed report will be available to the public at least 5 days before the decision is made and such other documents as may be relevant to the decision as are required.   |  |                |
| <b>Contact details for copies of documents</b>     | Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159<br>Newcastle City Council<br>Civic Centre, Barras Bridge<br>Newcastle upon Tyne NE1 8QH   |  |                |
| <b>Report Author</b>                               | Director   | Michelle Percy, Director of Place  |                |
|  | Contact Officer  | Emma Warneford, Team Manager Planning  |                |
|  | phone  | 0191 211 5004  |                |
|  | email  | <a href="mailto:emma.warneford@newcastle.gov.uk">emma.warneford@newcastle.gov.uk</a> |                |
| <b>Public or private/reason if private</b>         | <b>Public</b> – it is expected that the meeting will be open to the public during consideration of this item.  |  |                |

## Officer Delegated Key Decisions (Award of Contracts)

|  | <b>January 2020</b>   | <b>Key</b>  |
|--|---|---|
| <b>Who will decide and when</b>                    | <p><b>Delegated Officer:</b> Mark Nicholson, Assistant Director of Financial Services</p>   | <p>Portfolio: Deputy Leader and Cabinet member for Resources and Cabinet member for Education and Skills</p> <p>Ward: All</p> |
| <b>What about</b>                                  | <p><b>NEPO Horticulture Framework:</b> The North East Procurement Organisation (NEPO) have led a collaborative procurement exercise in partnership with TTPL on behalf of their Member Authorities, to put in place a 48-month Framework Agreement for the purchase of Horticulture Vehicles and Equipment. This decision seeks approval to formally opt-in to the collaborative NEPO solution to supply the Council with their Horticulture Vehicle and Equipment requirements.</p>  |   |
| <b>Information available to the decision maker</b> | <p>A detailed report which will contain exempt information so will not be made available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.</p>   |   |
| <b>Contact details for copies of documents</b>     | <p>Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159<br/> Newcastle City Council<br/> Civic Centre Barras Bridge<br/> Newcastle upon Tyne NE1 8QH</p>  |   |
| <b>Report Author</b>                               | Directorate   | Tony Kirkham, Director of Resources   |
|  | Contact Officer   | Mark Nicholson, Assistant Director Financial Services   |
|  | Phone   | 0191 211 5115   |
|  | email   | <a href="mailto:mark.nicholson@newcastle.gov.uk">mark.nicholson@newcastle.gov.uk</a>  |
| <b>Reason decision to be made in private</b>       | <p><b>Private</b> – the report will contain exempt information, as detailed below:</p> <ol style="list-style-type: none"> <li>1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and</li> <li>2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.</li> </ol> |   |

|  | <b>January 2020</b>   | <b>Key</b>   |
|--|---|--|
| <b>Who will decide and when</b>                    | <b>Delegated Officer:</b> Amanda Senior, Head of Fairer Housing Unit  | Portfolio: Cabinet member for Housing<br>Ward: Callerton and Throckley and Denton and Westerhope |
| <b>What about</b>                                  | <p><b>Award of 2 x Further Competitions under the Housing Delivery Partnership Framework:</b> The Council is currently running two separate call-offs under this Framework Agreement for three schemes listed below:</p> <ul style="list-style-type: none"> <li>• LOT 1 Park Road Newburn – award of a 17-month Contract</li> <li>• LOT 2 Thornley Road Denton – award of a 19-month Contract.</li> </ul> <p>We are in the final stages of the procurement process and this decision seeks approval to award the three call-off contracts above.</p>  |  |
| <b>Information available to the decision maker</b> | A detailed report which will contain exempt information so will not be made available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.  |  |
| <b>Contact details for copies of documents</b>     | Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159<br>Newcastle City Council<br>Civic Centre, Barras Bridge<br>Newcastle upon Tyne NE1 8QH  |  |
| <b>Report Author</b>                               | Directorate   | Michelle Percy, Director of Place  |
|  | Contact Officer   | Amanda Senior, Head of Fairer Housing Unit   |
|  | phone   | 0191 277 7862  |
|  | email   | <a href="mailto:amanda.senior@newcastle.gov.uk">amanda.senior@newcastle.gov.uk</a>               |
| <b>Public or private/reasons if private</b>        | <p><b>Private</b> – the report will contain exempt information, as detailed below:</p> <ol style="list-style-type: none"> <li>1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and</li> <li>2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.</li> </ol> |  |



|  | <b>January 2020</b>  | <b>Key</b>   |
|--|--|--|
| <b>Who will decide and when</b>                    | <b>Delegated Officer:</b> Kevin Riley, Assistant Director of Business Management<br>Portfolio: Cabinet member for Environmental and Regulatory Services<br>Ward: All   | January 2020   |
| <b>What about</b>                                  | <b>Shredding of Confidential Waste:</b> We are in the final stages of a competitive procurement process and this report seeks approval to award a Contract which will run for a maximum period of 4-years (24 months plus 2 x 12-month options to extend) for the removal and shredding of the Councils confidential waste products from multiple locations across the city.   |  |
| <b>Information available to the decision maker</b> | A detailed report which will contain exempt information so will not be available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.  |  |
| <b>Contact details for copies of documents</b>     | Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159<br>Newcastle City Council<br>Civic Centre, Barras Bridge<br>Newcastle upon Tyne NE1 8QH   |  |
| <b>Report Author</b>                               | Director   | Tony Kirkham, Director of Resources  |
|  | Contact Officer  | Kevin Riley, Assistant Director Business Management                            |
|  | phone  | 0191 211 5278  |
|  | email  | <a href="mailto:kevin.riley@newcastle.gov.uk">kevin.riley@newcastle.gov.uk</a> |
| <b>Reason decision to be made in private</b>       | <b>Private</b> – the report will contain exempt information, as detailed below: <ol style="list-style-type: none"> <li>1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and</li> <li>2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.</li> </ol> |  |

|  | <b>January 2020</b>   | <b>Key</b>  |
|--|---|---|
| <b>Who will decide and when</b>                    | <p><b>Delegated Officer:</b> Mark Nicholson, Assistant Director Financial Services</p>  | <p>Portfolio: Deputy Leader and Cabinet member for Resources and Cabinet member for Education and Skills</p> <p>Ward: All</p> |
| <b>What about</b>                                  | <p><b>NEPO Printing and Specialist Paper:</b> Stockton Borough Council has led a collaborative procurement exercise on behalf of the North East Procurement Organisation (NEPO) and its Member Authorities, put in place contractual arrangements for the supply of printing and specialist paper. This decision seeks approval to formally opt-in to this collaborative Contract for the Council, Your Homes Newcastle and Leazes Homes.</p>   |   |
| <b>Information available to the decision maker</b> | <p>A detailed report which will contain exempt information so will not be made available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.</p>   |   |
| <b>Contact details for copies of documents</b>     | <p>Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159<br/>Newcastle City Council<br/>Civic Centre Barras Bridge<br/>Newcastle upon Tyne NE1 8QH</p>   |   |
| <b>Report Author</b>                               | Directorate   | Tony Kirkham, Director of Resources   |
|  | Contact Officer   | Mark Nicholson, Assistant Director Financial Services   |
|  | Phone   | 0191 211 5115   |
|  | email   | <a href="mailto:mark.nicholson@newcastle.gov.uk">mark.nicholson@newcastle.gov.uk</a>  |
| <b>Reason decision to be made in private</b>       | <p><b>Private</b> – the report will contain exempt information, as detailed below:</p> <ol style="list-style-type: none"> <li>1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and</li> <li>2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.</li> </ol> |   |

|  | <b>January 2020</b>   | <b>Key</b>   |
|--|---|--|
| <b>Who will decide and when</b>                    | <b>Delegated Officer:</b> Christine Herriot, Director of Operations and Regulatory Services   | Portfolio: Deputy Leader and Cabinet member for Resources<br>Ward: All             |
| <b>What about</b>                                  | <b>Supply, Installation and Maintenance of Public Space CCTV:</b> We are currently undertaking a competitive procurement process and this decision seeks approval to award a 4-year contract (24 months with 2 x 12-month options to extend) for Property Management Services. The report will seek delegated officer approval to award the contract in early 2020.   |  |
| <b>Information available to the decision maker</b> | A detailed report which will contain exempt information so will not be available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.   |  |
| <b>Contact details for copies of documents</b>     | Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159<br>Newcastle City Council,<br>Civic Centre Barras Bridge<br>Newcastle upon Tyne NE1 8QH  |  |
| <b>Report Author</b>                               | Directorate   | Christine Herriot, Director of Operations and Regulatory Services                  |
|  | Contact Officer   | David Hall, Assistant Director Operations and Parking Services                     |
|  | Phone   | 0191 278 3282  |
|  | email   | <a href="mailto:david.cw.hall@newcastle.gov.uk">david.cw.hall@newcastle.gov.uk</a> |
| <b>Public or private/reason if private</b>         | <b>Private</b> – the report will contain exempt information, as detailed below:<br>1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and<br>2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs. |  |

|  | <b>January 2020</b>  | <b>Key</b>  |
|--|--|---|
| <b>Who will decide and when</b>                    | <b>Delegated Officer:</b> Eugene Milne, Director of Public Health<br><br>  | Portfolio: Cabinet member for Neighbourhoods and Public Health<br><br>Ward: All<br><br>January 2020 |
| <b>What about</b>                                  | <b>Extension of the integrated clinical sexual health services in Newcastle:</b> We are seeking a 5-month extension to the integrated sexual health services clinical contract. The extension is being sought in response to consultation and engagement feedback from the market requiring a longer post award mobilisation period stipulated within the timescales.  |   |
| <b>Information available to the decision maker</b> | A detailed report which will contain exempt information so will not be made available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.   |   |
| <b>Contact details for copies of documents</b>     | Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159<br>Newcastle City Council<br>Civic Centre Barras Bridge<br>Newcastle upon Tyne NE1 8QH  |   |
| <b>Report Author</b>                               | Directorate  | Tom Warburton, Director of City Futures   |
|  | Contact Officer  | Eugene Milne, Director of Public Health   |
|  | Phone  | 0191 211 6346   |
|  | email  | <a href="mailto:eugene.milne@newcastle.gov.uk">eugene.milne@newcastle.gov.uk</a>                    |
| <b>Reason decision to be made in private</b>       | <b>Private</b> – the report will contain exempt information, as detailed below: <ol style="list-style-type: none"> <li>1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and</li> <li>2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.</li> </ol> |   |

|  | <b>January 2020</b>   |  | <b>Key</b>   |
|--|---|--|--------------|
| <b>Who will decide and when</b>                    | <b>Delegated Officer:</b> Graham Grant, Head of Transport Investment  | Portfolio: Cabinet member for Transport and Air Quality<br>Ward: All             | January 2020 |
| <b>What about</b>                                  | <b>NEPO Civil Engineering Construction Infrastructure Works Framework Agreement:</b> We are in the process calling-off from this NEPO Framework Agreement under Lot 9 – Highways Structure Works below £1m, to out in place a Call-off Contract for 24 months covering the period April 2020 to March 2022, for our Highways Structures Maintenance requirements.   |  |              |
| <b>Information available to the decision maker</b> | A detailed report which will contain exempt information so will not be made available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.  |  |              |
| <b>Contact details for copies of documents</b>     | Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159<br>Newcastle City Council<br>Civic Centre, Barras Bridge<br>Newcastle upon Tyne NE1 8QH  |  |              |
| <b>Report Author</b>                               | Directorate   | Michelle Percy, Director of Place  |              |
|  | Contact Officer   | Graham Grant, Head of Transport Investment                                       |              |
|  | phone   | 0191 211 6011  |              |
|  | email   | <a href="mailto:graham.grant@newcastle.gov.uk">graham.grant@newcastle.gov.uk</a> |              |
| <b>Public or private/reasons if private</b>        | <b>Private</b> – the report will contain exempt information, as detailed below:<br>1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and<br>2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs. |  |              |

|  | <b>January 2020</b>   | <b>Key</b>   |
|--|---|--|
| <b>Who will decide and when</b>                    | <b>Delegated Officer:</b> Amanda Senior, Head of Fairer Housing<br>Portfolio: Cabinet member for the Environmental and Regulatory Services<br>Ward: All   | January 2020   |
| <b>What about</b>                                  | <b>NEPO – Framework for Demolition Works and Associated Services and Asbestos Management:</b> we are in the process calling-off from this NEPO Framework Agreement, to out in place a Call-off Contract for the removal of asbestos and demolition of two tower blocks – Hexham House and Titan House.  |  |
| <b>Information available to the decision maker</b> | A detailed report which will contain exempt information so will not be made available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.  |  |
| <b>Contact details for copies of documents</b>     | Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159<br>Newcastle City Council<br>Civic Centre, Barras Bridge<br>Newcastle upon Tyne NE1 8QH  |  |
| <b>Report Author</b>                               | Directorate   | Michelle Percy, Director of Place  |
|  | Contact Officer   | Amanda Senior, Head of Fairer Housing Unit   |
|  | phone   | 0191 277 7862  |
|  | email   | <a href="mailto:amanda.senior@newcastle.gov.uk">amanda.senior@newcastle.gov.uk</a> |
| <b>Public or private/reasons if private</b>        | <b>Private</b> – the report will contain exempt information, as detailed below:<br>1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and<br>2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs. |  |

|  | <b>February 2020</b>  | <b>Key</b>   |
|--|---|--|
| <b>Who will decide and when</b>                    | <b>Delegated Officer:</b> Eugene Milne, Director of Public Health   | Portfolio: Cabinet member for Neighbourhoods and Public Health                   |
|  |   | Ward: All  |
| <b>What about</b>                                  | <b>Carers support drugs and alcohol misuse:</b> We are in the final stages of a competitive procurement process and this decision seeks approval to award a Contract for Carers' support for those who have caring responsibilities for anyone with drugs or alcohol misuse.  |  |
| <b>Information available to the decision maker</b> | A detailed report which will contain exempt information so will not be available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.   |  |
| <b>Contact details for copies of documents</b>     | Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159<br>Newcastle City Council<br>Civic Centre, Barras Bridge<br>Newcastle upon Tyne NE1 8QH  |  |
| <b>Report Author</b>                               | Director  | Tom Warburton, Director of City Futures  |
|  | Contact Officer   | Eugene Milne, Director of Public Health  |
|  | phone   | 0191 211 6346  |
|  | email   | <a href="mailto:eugene.milne@newcastle.gov.uk">eugene.milne@newcastle.gov.uk</a> |
| <b>Reason decision to be made in private</b>       | <b>Private</b> – the report will contain exempt information, as detailed below:<br>1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and<br>2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs. |  |

|  | <b>March 2020</b>   |  | <b>Key</b> |
|--|---|--|------------|
| <b>Who will decide and when</b>                    | <b>Delegated Officer:</b> Michelle Percy, Director of Place   | Portfolio: Cabinet Member for Employment and Regulatory Services                     | March 2020 |
|  |   | Ward: Monument   |            |
| <b>What about</b>                                  | <b>Appointment of a management agent for Higham House and Partnership House:</b> We are currently undertaking a competitive tendering process and this decision seeks approval to award a 36-month contract to appoint a management agent for Higham and Partnership House.   |  |            |
| <b>Information available to the decision maker</b> | A detailed report which will contain exempt information so will not be available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.   |  |            |
| <b>Contact details for copies of documents</b>     | Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159<br>Newcastle City Council<br>Civic Centre, Barras Bridge<br>Newcastle upon Tyne NE1 8QH  |  |            |
| <b>Report Author</b>                               | Directorate   | Michelle Percy, Director of Place  |            |
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|  | phone   | 0191 278 2310  |            |
|  | email   | <a href="mailto:michelle.percy@newcastle.gov.uk">michelle.percy@newcastle.gov.uk</a> |            |
| <b>Reason decision to be made in private</b>       | <p><b>Private</b> – The report will contain exempt information, as detailed below:</p> <ol style="list-style-type: none"> <li>1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and</li> <li>2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.</li> </ol> |  |            |