

Notice of proposed key decisions

Notice of private meeting of Cabinet (16 September 2019)

Published 16 August 2019

Notice of proposed key decisions and meetings to be held in private

In accordance with the requirements of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 (“the Regulations” which came into effect on 10 September 2012), this document gives 28 clear days’ notice of the key decisions which the Council intends to make.

The Council is no longer statutorily required to publish a Forward Plan, but this document also sets out details of key decisions in the next 4 months (it may include decisions to be made by Cabinet or individual Cabinet Members and Officers which are not key decisions).

This document also gives notice of the Council’s intention that all or parts of the following meetings shall be held in private:

Cabinet at 5.30pm on Monday 16 September 2019 (part of meeting in private)

This document sets out the items which are to be considered in private at the above-mentioned meeting(s). Any representations as to why any item should not be considered in private must be sent to the Service Manager Democratic Services at the address shown below.

The Council will publish a further notice 5 clear day before the relevant meeting which will give the Council’s response to any such representations.

In accordance with Regulation 9 of the Regulations this document provides the following information:

- that a key decision is to be made on behalf of Newcastle City Council;
- the matter in respect of which the decision is to be made;
- where the decision maker is an individual, his/her name and position and, where the decision taker is a body, its name and details of membership;
- the date on which, or the period within which, the decision will be taken;
- a list of the documents submitted to the decision maker for consideration in relation to the matter in respect of which the key decision is to be made;
- the address from which, subject to any prohibition or restriction on their disclosure, copies of, or extracts from, any document listed is available;
- that other documents relevant to those matters may be submitted to the decision maker; and
- the procedure for requesting details of those documents (if any) as they become available.

Key decisions are those executive decisions which are likely-

- to result in the Council incurring expenditure which is, or the making of savings which are, **significant** having regard to the Council's budget for the service or function to which the decision relates; or
- to be **significant** in terms of their effects on communities living or working in an area comprising two or more wards in the City.

The following will not usually be key decisions:

- matters involving revenue expenditure of £250,000 or less;
- matters involving capital expenditure of £1,000,000 or less; and
- matters involving land and property within the delegations of the Acting Director of Place

The government has published guidance on the meaning of 'significant'.

Further details of Council decision making can be found at-

[Cabinet and Committee meetings information and Committee papers link to Decision Makers reports and decision details](#)

Details of Cabinet Membership

The Cabinet comprises the following Members with the portfolio responsibilities as indicated:

- Councillor Nick Forbes – Leader of the Council
- Councillor Joyce McCarty – Deputy Leader of the Council and Cabinet member for Resources
- Councillor Veronica Dunn – Cabinet member for Education and Skills
- Councillor Ged Bell – Cabinet member for Employment and Investment
- Councillor Nick Kemp – Cabinet member for the Environment and Climate Change
- Councillor Karen Kilgour – Cabinet member for Health and Social Care
- Councillor Linda Hobson – Cabinet member for Housing
- Councillor Arlene Ainsley – Cabinet member for Transport and Air Quality
- Vacancy – Cabinet member for Culture, Sport and Public Health
- Councillor Clare Penny-Evans – Cabinet member for Communities

Copies of, or extracts from, any document referred to in this notice may be obtained from:

Service Manager Democratic Services
Newcastle City Council
Civic Centre
Barras Bridge
Newcastle upon Tyne
NE1 8QH

or contact us at:
phone 0191 211 5159
www.newcastle.gov.uk
linda.scott@newcastle.gov.uk

In relation to **private meetings** the reason an item is expected to be considered ‘**in private**’ will be identified in accordance with the **exempt information categories** which are set out in Part 1 of Schedule 12A of the Local Government Act 1972 (as amended): -

Paragraph	Category/explanation
1	Information relating to any individual.
2	Information which is likely to reveal the identity of an individual.
3	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4	Information relating to any consultations or negotiations or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority
5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6	Information which reveals that the authority proposes – a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment.
7	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

IMPORTANT NOTE

This document sets out the Council’s intentions as to future decisions as at the date of publication. However, if circumstances change, the Council reserves the right to publish an updated version of this document and/or rely on the provisions in the Regulations as to urgent decisions.

	September 2019		Non-Key
Who will decide and when	Cabinet	Portfolio: Deputy Leader and Cabinet member for Resources	16 September 2019
		Ward: All	
What about	Council Performance: To consider and comment on the city's and council's performance in working towards the ambitions for our priority themes within Shaping our Future Together: Our medium-term plan 2019-20 to 2021-22. It will report on performance and finance up to and including Quarter 1 of 2019-20 and is a key element of our integrated approach to planning and delivery. It will present current key data about Newcastle, the latest position in trends and how we compare to others. It will be supported by a Section 151 report providing the revenue and capital budget position. Cabinet will be asked to consider and comment on overall performance.		
Information available to the decision maker	A detailed report will be available to the public at least 5 days before the decision is made and such other documents as may be relevant to the decision as are required.		
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH		
Report Author	Director	Helen Dickinson, Assistant Chief Executive	
	Contact Officer	Kirsty Wilkinson, Business Management Partner	
	phone	0191 211 6922	
	email	kirsty.wilkinson@newcastle.gov.uk	
Public or private/reason if private	Public – it is expected that the meeting will be open to the public during consideration of this item.		

	September 2019		Non-key
Who will decide and when	Cabinet	Portfolio: Deputy Leader of Council and Cabinet Member for Resources	16 September 2019
		Ward: All	
What about	Preparing for Brexit: This report will provide an update on our preparations for the UK leaving the European Union on 31 October.		
Information available to the decision maker	A detailed report will be available to the public at least 5 days before the decision is made and such other documents as may be relevant to the decision as are required. Part of the report will contain exempt information so will not be available to the public and such other documents as may be relevant to the decision as are required.		
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH		
Report Author	Director	Helen Dickinson, Assistant Chief Executive	
	Contact Officer	Phil Hunter, Principal Policy Advisor	
	phone	0191 277 7802	
	email	philip.hunter@newcastle.gov.uk	
Public or private/reason if private	<p>Public and Private – it is expected that the meeting will be open to the public during consideration of a report on this item. Annexes to the report which will contain exempt information will also be considered therefore the press and public will be excluded from the meeting during that part of the meeting for the reasons as detailed below:</p> <ol style="list-style-type: none"> 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs. 		

	September 2019	Key
Who will decide and when	Cabinet	Portfolio: Deputy Leader and Cabinet Member for Resources
		Ward: All
What about	Update of the Councils Commissioning and Procurement Regulations: On an annual basis, the Councils Commissioning and Procurement Regulations are refreshed to ensure they are fit for purpose. New legislation is incorporated along with any other recommended operational changes that both Commissioning and Procurement and Legal Services agree are required. Following approval at Cabinet, amendments to the regulations will be approved by Full Council on 2 October 2019, prior to them being implemented by Officers of the Council and Your Homes Newcastle.	
Information available to the decision maker	A detailed report will be available to the public at least 5 days before the decision is made and such other documents as may be relevant to the decision as are required.	
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH	
Report Author	Director	Ewen Weir, Director for People
	Contact Officer	Rachel Baillie, Assistant Director Inclusion, Commissioning and Procurement
	phone	0191 211 6458
	email	rachel.baillie@newcastle.gov.uk
Public or private/reason if private	Public – it is expected that the meeting will be open to the public during consideration of this item.	

	September 2019	Key
Who will decide and when	Cabinet	Portfolio: Cabinet member Transport and Air Quality
		16 September 2019
	Ward: All	
What about	Breathe: Update on the Air Quality Plan for Newcastle, North Tyneside and Gateshead: This report will update Cabinet on the outcome of consultation on Air Quality across Gateshead, Newcastle, North Tyneside, and on further modelling of options to improve Air Quality across Tyneside. It will update Cabinet on the latest legal obligations with respect to Air Quality and seek Cabinet approval to enter into further consultation on a preferred option to improve Air Quality on Tyneside.	
Information available to the decision maker	A detailed report will be available to the public at least 5 days before the decision is made and such other documents as may be relevant to the decision as are required.	
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk _ Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH	
Report Author	Director	Helen Dickinson, Assistant Chief Executive
	Contact Officer	Graham Grant, Acting Assistant Director of Transport
	phone	0191 211 6011
	email	graham.grant@newcastle.gov.uk
Public or private/reason if private	Public – it is expected that the meeting will be open to the public during consideration of this item.	

	September 2019	Key
Who will decide and when	Cabinet Portfolio: Cabinet Member Environment and Climate Change Ward: All	16 September 2019
What about	Management of waste post-2025: Agreement on a strategic approach.	
Information available to the decision maker	A detailed report which will contain exempt information and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH	
Report Author	Director	Christine Herriot, Director of Operations and Regulatory Services
	Contact Officer	Catherine Lyons, Principal Adviser Waste Strategy
	phone	0191 211 5681
	email	catherine.lyons@newcastle.gov.uk
Public or private/reason if private	Private – the press and public will be excluded from the meeting when considering the report that contains exempt information, as detailed below. <ol style="list-style-type: none"> 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs. 	

	September 2019	Key
Who will decide and when	Cabinet Portfolio: Deputy Leader and Cabinet member for the Resources Ward: All	16 September 2019
What about	Use of External Procurement Solutions: This report seeks approval from Cabinet to utilise external procurement solutions not commissioned or procured through the Council to support the delivery of the HRA programme for 2020/21. This Decision will ensure compliant use of the relevant solutions by the Council in order to support YHN's delivery of the HRA programme and will identify opportunities for further improvement of procurement arrangements for delivery by the expiry in March 2021.	
Information available to the decision maker	A detailed report which will contain exempt information so will not be made available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre Barras Bridge Newcastle upon Tyne NE1 8QH	
Report Author	Directorate	Ewen Weir, Director for People
	Contact Officer	Rachel Baillie, Assistant Director Inclusion, Commissioning and Procurement
	Phone	0191 211 6458
	email	rachel.baillie@newcastle.gov.uk
Public or private/reasons if private	Private – the press and public will be excluded from the meeting when considering the report that contains exempt information, as detailed below: <ol style="list-style-type: none"> 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs. 	

	September 2019	Key
Who will decide and when	Cabinet Portfolio: Deputy Leader and Cabinet member for the Resources Ward: All	16 September 2019
What about	NEPO External Professional Services: The North East Procurement Organisation (NEPO) have led a collaborative procurement process on behalf of themselves and their Member Authorities, to put in place arrangements to source a range of Professional Services until 2023. This report seeks approval to formally opt-in to this collaborative solution, allowing the successful Provider to act as our Neutral Vendor partner, for the supply and management of all non-technical and specialist consultancy and training services that will be required by the Council and Your Homes Newcastle.	
Information available to the decision maker	A detailed report which will contain exempt information so will not be made available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre Barras Bridge Newcastle upon Tyne NE1 8QH	
Report Author	Directorate	Ewen Weir, Director for People
	Contact Officer	Rachel Baillie, Assistant Director Inclusion, Commissioning and Procurement
	Phone	0191 211 6458
	email	rachel.baillie@newcastle.gov.uk
Public or private/reasons if private	Private – the press and public will be excluded from the meeting when considering the report that contains exempt information, as detailed below: <ol style="list-style-type: none"> 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs. 	

	September 2019	Key
Who will decide and when	Delegated Decision: Councillor Joyce McCarty, Deputy Leader and Cabinet member for Resources	September 2019
	Portfolio: Deputy Leader and Cabinet member for Resources	
	Ward: Benwell and Scotswood	
What about	Scotswood Masterplan Financial Commitments: New Tyne West Development Company (a company made up equally from the Council and a consortium of Barratt and Keepmoat Homes) is in the process of delivering 1,800 new homes across 5 Phases under the Scotswood Masterplan Development. As part of this development the Council is committed to undertaking infrastructure works, and requirements following the Compulsory Purchase order (CPO) undertaken in 2011. This DD is to approve the funding required to deliver these commitments.	
Information available to the decision maker	A detailed report which will contain exempt information and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH	
Report Author	Director	Michelle Percy, Acting Director of Place
	Contact Officer	Helen Denham, Principal Housing Delivery Officer
	phone	0191 277 1462
	email	Helen.denham@newcastle.gov.uk
Public or private/reason if private	Private – the report will contain exempt information, as detailed below: 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.	

	September 2019	Key
Who will decide and when	Delegated Decision: Michelle Percy, Acting Director of Place Ward: All	Portfolio: Cabinet Member Employment & Investment 16 September 2019
What about	Helix Incubator & Accelerator: This report asks for approval to proceed with the delivery of the Newcastle Helix Incubator and Accelerator project. The project will fit out 7,500 sq. ft (half a floor) of the Lumen at Newcastle Helix to create an incubator/co-working offer for small businesses, alongside providing business support to enable businesses to access the wider research and innovation assets at Helix, leading to business growth and jobs. The total value of the work is estimated to cost £497k capital (50% from NELEP and 50% from NCC) for the fit out of the Incubator space which will be procured as a works contract. £1.4 million revenue funding from ERDF and North of Tyne has been applied for to manage the Helix Incubator and deliver business support. Approval will be sought to enter into the Grant Funding Agreements, to procure the works and services and enter into subsequent contracts.	
Information available to the decision maker	A detailed report which will contain exempt information and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH	
Report Author	Director	Michelle Percy Acting Director Place
	Contact Officer	Vicky Cuthbertson Economic Advisor
	phone	0191 277 8908
	email	Vicky.cuthbertson@newcastle.gov.uk
Public or private/reason if private	Private – the press and public will be excluded from the meeting when considering the report that contains exempt information, as detailed below. <ol style="list-style-type: none"> The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs. 	

	October 2019		Non-Key
Who will decide and when	Cabinet	Portfolio: Deputy Leader and Cabinet member for Resources	21 October 2019
		Ward: All	
What about	Mid-Year Treasury Management Review: This report will provide an update on performance against the prudential indicators set out in the 2019-20 Treasury Management Strategy which was agreed in March 2019.		
Information available to the decision maker	A detailed report will be available to the public at least 5 days before the decision is made and such other documents as may be relevant to the decision as are required.		
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre Barras Bridge Newcastle upon Tyne NE1 8QH		
Report Author	Director	Tony Kirkham, Director of Resources	
	Contact Officer	Mark Nicholson, Assistant Director Financial Services	
	phone	0191 211 5115	
	email	mark.nicholson@newcastle.gov.uk	
Public or private /reasons if private	Public – it is expected that the meeting will be open to the public during consideration of this item.		

	October 2019	Key
Who will decide and when	Cabinet Portfolio: Deputy Leader and Cabinet member for the Resources Ward: All	21 October 2019
What about	Operationalising and Accelerating Social Value: The Commissioning and Procurement Team have been working in conjunction with our Members to refresh our Social Value commitment for the Council and Your Homes Newcastle, to enable Social Value to be considered throughout the whole Commissioning, Procurement and Contract Management process. Over the last year we have been embedding Social Value in all of our commissioning and procurement activity and developed a framework for measuring and monitoring the impact of Social Value. Following consultation and engagement with a number of sectors and stakeholders, we are now in a position to seek approval from Cabinet to implement our new approach across the Council and Your Homes Newcastle from January 2020. The Council's Commissioning and Procurement Procedure Rules, the Commissioning and Procurement Plan along with operational process documentation, will be amended following this decision to reflect the changes required to fully measure Social Value impact.	
Information available to the decision maker	A detailed report which will contain exempt information so will not be made available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council, Civic Centre Barras Bridge Newcastle upon Tyne NE1 8QH	
Report Author	Directorate	Ewen Weir, Director for People
	Contact Officer	Rachel Baillie, Assistant Director Inclusion, Commissioning and Procurement
	Phone	0191 211 6458
	email	rachel.baillie@newcastle.gov.uk
Public or private /reasons if private	Public – it is expected that the meeting will be open to the public during consideration of this item.	

	October 2019	Key
Who will decide and when	Cabinet	Portfolio: Deputy Leader and Cabinet Member for Resources
		Ward: All
What about	Update of the Councils Commissioning and Procurement Plan: The Councils Commissioning and Procurement Team have been working in conjunction with our Members to refresh our Commissioning and Procurement Plan for the Council and Your Homes Newcastle, to set out our vision and approach to commissioning and procuring for Social Value for the next three years. Implementation of the new Plan is due to commence in January 2020.	
Information available to the decision maker	Confidential report: A detailed report which will contain exempt information and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH	
Report Author	Director	Ewen Weir, Director for People
	Contact Officer	Rachel Baillie, Assistant Director Inclusion, Commissioning and Procurement
	phone	0191 211 6458
	email	rachel.baillie@newcastle.gov.uk
Public or private/reason if private	Public – it is expected that the meeting will be open to the public during consideration of this item.	

	October 2019	Key				
Who will decide and when	<table border="1"> <tr> <td>Cabinet</td> <td>Portfolio: Deputy Leader and Cabinet member for Resources</td> </tr> <tr> <td></td> <td>Ward: All</td> </tr> </table>	Cabinet	Portfolio: Deputy Leader and Cabinet member for Resources		Ward: All	21 October 2019
Cabinet	Portfolio: Deputy Leader and Cabinet member for Resources					
	Ward: All					
What about	Supplier Early Payment Programme: Seek approval to use Oldham City Council single supplier framework to award a contract for a provider to implement and deliver a supplier early payment programme on behalf of the Council.					
Information available to the decision maker	A detailed report which contains exempt information so will not be available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.					
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH					
Report Author	Director	Tony Kirkham, Director of Resources				
	Contact Officer	Jayne Henderson, Service Manager Revenues, Benefits & Exchequer				
	phone	0191 277 8850				
	email	jayne.henderson@newcastle.gov.uk				
Public or private/reason if private	<p>Private – the press and public will be excluded from the meeting when considering the report that contains exempt information, as detailed below:</p> <ol style="list-style-type: none"> 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs. 					

	November 2019	Key
Who will decide and when	Cabinet	Portfolio: Leader of the Council 18 November 2019
		Ward: All
What about	Medium-term plan 2020-21 to 2022-23: To set out a draft medium-term plan for 2020-21 – 2022-23. It will provide the latest assessment of the council’s overall financial context and our plans for the next three years. Cabinet will be asked to approve the draft plan, with details for the revenue budget and capital programme for a period of consultation.	
Information available to the decision maker	A detailed report will be available to the public at least 5 days before the decision is made and such other documents as may be relevant to the decision as are required.	
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre Barras Bridge Newcastle upon Tyne NE1 8QH	
Report Author	Director	Tony Kirkham, Director of Resources
	Contact Officer	Kirsty Wilkinson, Business Management Partner
	phone	0191 211 6922
	email	kirsty.wilkinson@newcastle.gov.uk
Public or Private meeting	Public – it is expected that the meeting will be open to the public during consideration of this item.	

	November 2019	Key
Who will decide and when	Cabinet	Portfolio: Deputy Leader and Cabinet member for Resources Ward: All
What about	Newcastle Fund: In accordance with the timeline for Newcastle Fund decision making, this report will make Round 9 funding recommendations to Cabinet for grants commencing 1 April 2020. The recommendations have been developed following a cross-sector panel meeting in October 2019 and officer assessments undertaken in accordance with the assessment criteria published in the Newcastle Fund Prospectus in June 2019. The report will also provide a summary of activity delivered by projects funded in 2018/19.	
Information available to the decision maker	A detailed report will be available to the public at least 5 days before the decision is made and such other documents as may be relevant to the decision as are required. Confidential Annex to the report will be exempt from disclosure and consequently copies will not be made available to the public.	
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre Barras Bridge Newcastle upon Tyne NE1 8QH	
Report Author	Director	Ewen Weir, Director for People
	Contact Officer	Rachel Baillie, Assistant Director Inclusion, Commissioning and Procurement
	phone	0191 211 6458
	email	rachel.baillie@newcastle.gov.uk
Public or private meeting/ reason if private	Public and Private – it is expected that the meeting will be open to the public during consideration of a report on this item. Annex to the report which will contain exempt information will also be considered therefore the press and public will be excluded from the meeting during that part of the meeting for the reasons as detailed below: 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.	

Officer Delegated Key Decisions (Award of Contracts)

	September 2019	Key
Who will decide and when	Delegated Officer: Rachel Baillie, Assistant Director Inclusion, Commissioning and Procurement Ward: All	September 2019
What about	NEPO Horticulture Framework: The North East Procurement Organisation (NEPO) have led a collaborative procurement exercise in partnership with TTPL on behalf of their Member Authorities, to put in place a 48-month Framework Agreement for the purchase of Horticulture Vehicles and Equipment. This decision seeks approval to formally opt-in to the collaborative NEPO solution to supply the Council with their Horticulture Vehicle and Equipment requirements.	
Information available to the decision maker	A detailed report which will contain exempt information so will not be made available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre Barras Bridge Newcastle upon Tyne NE1 8QH	
Report Author	Directorate	Ewen Weir, Director for People
	Contact Officer	Rachel Baillie, Assistant Director Inclusion, Commissioning and Procurement
	Phone	0191 211 6458
	email	rachel.baillie@newcastle.gov.uk
Reason decision to be made in private	Private – the report will contain exempt information, as detailed below: 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.	

	September 2019	Key
Who will decide and when	Delegated Officer: Amanda Senior, Head of Fairer Housing	Portfolio: Cabinet member for Housing Ward: All
What about	Annuity Lease Back Model 2: A competitive procurement exercise is under way to award a Contract for Annuity Lease Back Model 2. This decision seeks approval to award a Contract for 60 months following evaluation of initial Tenders.	
Information available to the decision maker	A detailed report which will contain exempt information so will not be made available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH	
Report Author	Directorate	Michelle Percy, Acting Director of Place
	Contact Officer	Amanda Senior, Head of Fairer Housing
	phone	0191 277 7862
	email	amanda.senior@newcastle.gov.uk
Reason decision to be made in private	Private – the report will contain exempt information, as detailed below: 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.	

	September 2019	Key
Who will decide and when	Delegated Officer – Amanda Senior, Head of Fairer Housing Unit	Portfolio: Cabinet member for Housing September 2019
What about	<p>Award of 3 x Further Competitions under the Housing Delivery Partnership Framework: The Council is currently running three separate call-offs under this Framework Agreement for three schemes listed below:</p> <ul style="list-style-type: none"> • LOT 1 Park Road Newburn – award of a 17-month Contract; • LOT 2 Thornley Road Denton – award of a 19-month Contract.; • LOT 3 Land South of West Denton Primary a 7-month Contract <p>We are in the final stages of the procurement process and this decision seeks approval to award the three call-off contracts above.</p>	
Information available to the decision maker	A detailed report which will contain exempt information so will not be made available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH	
Report Author	Directorate	Michelle Percy, Acting Director of Place
	Contact Officer	Amanda Senior – Head of Fairer Housing Unit
	phone	0191 277 7862
	email	amanda.senior@newcastle.gov.uk
Public or private/reasons if private	<p>Private – the press and public will be excluded from the meeting because the meeting will be considering a report that contains exempt information, as detailed below.</p> <ol style="list-style-type: none"> 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs. 	

	September 2019	Key
Who will decide and when	Delegated Officer: Graham Grant, Acting Assistant Director Transport	Portfolio: Cabinet member for Transport and Air Quality Ward: All
What about	Transforming Cities Fund Tranche 2 Bid: RTT Consultancy Support: The Council is currently running a further competition under the NEPO Framework for Construction and Engineering Consultancy Services Lot 10 – Transport Planning, for the NECA Regional Transport Team (RTT) to lead on the production and submission of Transforming Cities Fund (TCF) bids on behalf of the constituent North East local authorities and transport delivery partners. This decision seeks approval to award a 12-month contract for the provision of RTT Consultancy Support for the Transforming Cities Fund Tranche 2 Bid.	
Information available to the decision maker	A detailed report which will contain exempt information so will not be available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH	
Report Author	Director	Michelle Percy, Acting Director of Place
	Contact Officer	Graham Grant Acting Assistant Director Transport
	phone	0191 211 6011
	email	graham.grant@newcastle.gov.uk
Reason decision to be made in private	Private – the report will contain exempt information, as detailed below: 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.	

	September 2019	Key
Who will decide and when	Delegated Officer: Michelle Percy, Acting Director of Place	Portfolio: Cabinet member for the Environment and Climate Change Ward: All
What about	Grounds Maintenance Provision for 11 BSF Schools: We are in the final stages of a competitive procurement process and this report seeks approval to award a Contract which will run for a maximum period of 4-years (24 months plus 2 x 12-month options to extend) for the Grounds Maintenance Provision for multiple Newcastle Upon Tyne School's.	
Information available to the decision maker	A detailed report which will contain exempt information so will not be made available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH	
Report Author	Directorate	Michelle Percy, Acting Director of Place
	Contact Officer	Graham Grant, Acting Assistant Director Transport
	phone	0191 211 6101
	email	graham.grant@newcastle.gov.uk
Reason decision to be made in private	Private – the report will contain exempt information, as detailed below: 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.	

	October 2019		Key
Who will decide and when	Delegated Officer: Tony Kirkham, Director of Resources	Portfolio: Cabinet member for Environment and Climate Change Ward: All	October 2019
What about	Shredding of Confidential Waste: We are in the final stages of a competitive procurement process and this report seeks approval to award a Contract which will run for a maximum period of 4-years (24 months plus 2 x 12-month options to extend) for the removal and shredding of the Councils confidential waste products from multiple locations across the city.		
Information available to the decision maker	A detailed report which will contain exempt information so will not be available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.		
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH		
Report Author	Director	Tony Kirkham, Director of Resources	
	Contact Officer	Kevin Riley, Head of Business Management	
	phone	0191 211 5278	
	email	kevin.riley@newcastle.gov.uk	
Reason decision to be made in private	<p>Private – the report will contain exempt information, as detailed below:</p> <ol style="list-style-type: none"> 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs. 		

	November 2019	Key
Who will decide and when	Delegated Officer: Michelle Percy, Acting Director of Place	Portfolio: Cabinet member Employment and Investment Ward: Monument
What about	Appointment of a management agent for Higham House and Partnership House: We are currently undertaking a competitive tendering process and this decision seeks approval to award a 36-month contract to appoint a management agent for Higham House and Partnership House.	
Information available to the decision maker	A detailed report which will contain exempt information so will not be available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH	
Report Author	Directorate	Michelle Percy, Acting Director of Place
	Contact Officer	Michelle Percy, Acting Director of Place
	phone	0191 278 2310
	email	michelle.percy@newcastle.gov.uk
Reason decision to be made in private	Private – the report will contain exempt information, as detailed below: 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.	