Business and Charity Permit Terms and Conditions of Use

1. Permits may only be used at the parking places named or within specified parking zones.
2. Permits may not be used in car parks except those as included within a permit scheme during consultation with stakeholders.
3. A permit showing a registration number may only be used on the vehicle with that number.
4. Physical permits must be displayed prominently on the dashboard/front windscreen of the vehicle so that all of the particulars on it are visible from the outside of the vehicle.
5. Where road markings are present, vehicles must be parked entirely within the limits of the marked out bay.
6. Whilst the vehicle is in the parking place it must not be used in conjunction with selling or offering for hire of any service.
7. Physical permits will only be issued through the post to the address submitted on the application.
8. All vehicles using permits must be parked in accordance with the City of Newcastle upon Tyne (On Street Parking Places) Order 2009, as from time may be amended, extended, re-enacted or replaced.
9. Physical permits shall be returned to the Council when the holder ceases to be a business within the property or ceases to be the owner of the relevant vehicle.
10. Misuse of a permit, forging or possessing a forged permit or making a false statement for the issue of a permit are all offences which may carry a substantial fine.
11. The permit does not guarantee the holder a space or restricted right to a space, nor does it render the Council subject to any liability in respect of theft of, or damage to any vehicle in a parking place, or the contents or fittings of any such vehicle.
12. Business/Charity permits can only be used during visits to the relevant business/charity property for the duration of the visit to the business premises.
13. The business is wholly responsible for the permit and its use/misuse, whether it is by the business owners, their staff, customers or anyone else. Misuse of business permits could lead to the permit (and any other permits issued to the business) being revoked.
14. A charge of £10.00 may be applied for amending a parking permit due to a change in vehicle registration.
15. If a permit is lost or stolen, the permit holder must be submit a lost permit application to the Council. An administration charge of £10.00 may then be applied to replace lost or stolen permits.
16. Unused annual business and charity permits returned/cancelled within 14 days will be entitled to a full refund.
17. Annual business and charity permits returned after 14 days but with more than 6 months' time remaining on the permit will be eligible for a 50% refund of the cost of the permit minus a £10.00 administration fee.

Annual business and charity permits returned after 14 days with less than 6 months' time remaining on the permit are not eligible for a refund.