Directorate of Place Shaping
Civic Centre, Newcastle upon Tyne, NE1 8QH
Tel: (0191) 2116102 Email: tradingstandards@newcastle.gov.uk www.newcastle.gov.uk

ZOO LICENSING ACT 1981
Form A. Notice of Intention to Apply for a Licence to operate a Zoo

Part 1 – Applicant(s) Details		
1. Title: Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Dr ☐ Other *(please specify)*		
Surname:		
Other name(s):		
2. Home Address:		
Postcode:		
3. Telephone:	Daytime:	
	Mobile:	
	Evening:	
4. Email Address:		
[please give as many contact details as possible in case we need to contact you]		
Joint Applicant (if applicable) 5. Title: Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Dr ☐ Other *(please specify)*		
Surname:		
Other name(s):		
6. Home Address:		
Postcode:		
7. Telephone:	Daytime:	
	Mobile:	
	Evening:	
8. Email Address:		
[please give as many contact details as possible in case we need to contact you]		

9. A complete and detailed list of animals to be kept:

10. Brief details of the accommodation provided for the animals (i.e. the number, type, approximate size and security of the enclosures, including confined quarters during the night and winter, and the grouping of animals).

[if you prefer this information could be submitted in the form of annotated drawings or plans. In any event a plan showing the layout of the zoo should be enclosed]

11. Please give brief details of the arrangements that are in place for the animal's maintenance and wellbeing, including information about the provision, storage and preparation of food, and arrangements for veterinary care, including preventative measures:

12. Please give details of the number and categories of staff employed at the zoo:

Senior administrative staff under director/manager	
Other administrative staff	
Keeper staff	
Maintenance staff	
Others (please specify)	

13. Approximate number of visitors who are to be accommodated per day

14. Type and size of car parking facilities (if any):

15. Please give details of the approximate number and position of means of access to be provided to the premises:

[if preferred, this information can be given in the form of an annotated drawing or plan]

• I/WE* DO HEREBY CERTIFY that to the best of my/our* knowledge and belief, the above particulars are true.

Part 2 – Notice

• I/We* Hereby give notice that in not less than 2 months after publication in one local and one national newspaper of a notice of intention to make an application for a Licence to operate a proposed zoo at:

[insert full postal address]

• I/We* intend to make an application for a Licence to the City of Newcastle, being the Local Authority for the area in which the whole or majority of the zoo is to be situated.

• The following details of the proposed zoo and its operation are required by section 2(2) of the Act:

Part 3 – Signature(s)

16. Signature of applicant or applicant's solicitor or other duly authorised agent. If signing on behalf of the applicant, please state in what capacity:

Signature:	
Print Name:	
Capacity:	
Date:	

17. For joint applications, signature of 2nd applicant, or 2nd applicant's solicitor or other authorised agent. If signing on behalf of the applicant, please state in what capacity:

Signature:	
Print Name:	
Capacity:	
Date:	

[Where there are more than two applicants, please use an additional sheet clearly marked "Signature(s) of further applicant(s)". The sheet should include all the information requested in paragraphs 17 and 18 above.]

[Where the application is to be submitted in an electronic form, the signature should be generated electronically and should be a copy of the person's written signature.]

Part 4 – Contact Details	
18. Please give the name of a person who can be contacted about the application:	
19. Please give one or more telephone numbers at which the person identified in question 18 can be contacted:	
Daytime:	
Mobile:	
Evening:	
20. Postal address for correspondence associated with this application:	
Postcode:	
21. If you are happy for correspondence in relation to your application to be sent via e-mail, please give the e-mail address below:	

* Delete or select as appropriate.
Conditions subject to which Licence to operate a zoo is granted acknowledged as having been read. Yes/No.

Is any person named in this form convicted of an offence under the following or any other offence involving the ill-treatment of animals?

- Is any person named in this form convicted of an offence under the following or any other offence involving the ill-treatment of animals:
- the Protection of Animals Act 1911
- the Protection of Animals (Scotland) Act 1912 to 1964
- the Performing Animals (Regulation) Act 1925
- the Pet Animals Act 1951
- the Animals (Cruel Poisons) Act 1962
- the Animal Boarding Establishments Act 1963
- the Riding Establishments Act 1964 and 1970
- the Breeding of Dogs Act 1973
- the Dangerous Wild Animals Act 1976
- the Endangered Species (Import and Export) Act 1976
- Part 1 of the Wildlife and Countryside Act 1981 Sections 4, 5, 6(1) and (2),
- Parts 7-9 and 11 of the Animal Welfare Act 2006 and the Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
  Yes/No

If yes to this question, please provide details……
……
……

I/WE ARE AWARE OF THE PROVISONS OF THE ZOO LICENSING ACT 1981, AND I/WE MAKE A NOTIFICATION OF INTENTION TO MAKE AN APPLICATION FOR A LICENCE TO KEEP A ZOO:

……

I/WE DO CERTIFY that to the best of my/our knowledge and belief, the above particulars are true.

DATE……….. **SIGNED**……

If the applicant signs on behalf of a Company or partnership, the capacity of the Applicant should be stated.

Return completed form to:
Trading Standards service
Place Shaping Directorate
Civic Centre
Newcastle upon Tyne
NE1 8QH **Telephone: (0191) 2116102**

DATA PROTECTION

Personal information provided in an application form and during the period of any subsequent Licence is normally held for a period of five years from the expiry of the last consecutive Licence held. It will be used primarily for the purpose of the licensing function concerned although it may also be used for data matching purposes across various licensing functions.

Personal information held for licensing purposes will be held and used in accordance with the requirements of the Data Protection Act 2018. To assist the Council in the prevention and detection of fraud so that it can protect the public funds it administers the Council may use information provided for licensing purposes within this Authority for data matching purposes. It may also data match information provided for licensing purposes with other public bodies that regulate, administer or are in receipt of public funds for the purposes of the prevention and detection of fraud. If you do have any queries regarding any Data Protection, please contact the responsible officer,

FREEDOM OF INFORMATION

Information held by the Council may need to be disclosed in response to a request for it within the terms of the Freedom of the Information Act 2000. This information excludes that which is in any other way already in the public domain.

FOR OFFICIAL USE ONLY Date of Inspection ……..

Recommendation ……

Decision…….

Entered on Schedule: – Date …….

ZOO LICENSING ACT 1981
ZOO - LICENCE CONDITIONS
Conservation Measures for Zoos

The following are conservation measures to be implemented in zoos in accordance with the Zoo Licensing Act 1981: -

1. Participating in at least one of the following –

    (i) research from which conservation benefits accrue to species of wild animals.
    (ii) training in relevant conservation skills.
    (iii) the exchange of information relating to the conservation of species of wild animals.
    (iv) where appropriate, breeding of wild animals in captivity; and
    (v) where appropriate, the repopulation of an area with, or the reintroduction into the wild of, wild animals.

2. Promoting public education and awareness in relation to the conservation of biodiversity, in particular by providing information about the species of wild animals kept in the zoo and their natural habitats;

3. Accommodating their animals under conditions which aim to satisfy the biological and conservation requirements of the species to which they belong, including –
    (i) providing each animal with an environment well adapted to meet the physical, psychological and social needs of the species to which it belongs; and
    (ii) providing a high standard of animal husbandry with a developed programme of preventative and curative veterinary care and nutrition.

4. Preventing the escape of animals and putting in place measures to be taken in the event of any escape or unauthorised release of animals.

5. Preventing the intrusion of pests and vermin into the zoo premises; and

6. Keeping up-to-date records of the zoo's collection, including records of – (i) the numbers of different animals.
    (ii) acquisitions, births, deaths, disposals and escapes of animals;
    (iii) the causes of any such deaths; and (iv) the health of the animals.