**Director of Place Shaping**
Civic Centre, Newcastle upon Tyne, NE1 8QH
Tel: (0191) 2116102
Email: tradingstandards@newcastle.gov.uk www.newcastle.gov.uk

# The Animal Welfare (Primate Licences) (England) Regulations 2024. SI 2024. No 296. Application for Licence to Keep Primates.

## Part 1 – Applicant Details

| | | |
|---|---|---|
| 1. Title: Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Dr ☐ Other *(please specify)* | | |
| Surname: | | |
| Other name(s): | | |
| 2. Home Address: | | |
| Postcode: | | |
| 3. Telephone: | Daytime: | |
| | Mobile: | |
| | Evening: | |
| 4. Email Address: | | |
| *[please give as many contact details as possible in case we need to contact you]* | | |

## Part 2 – Primate Details

| Total Number of Primates | Species | Name & Sex of Primate(s) | Date of Birth of Primate(s) & Number(s) of Any Microchip(s) Implanted. |
|---|---|---|---|
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## Part 3 – Full names and addresses of any persons other than the applicant who will be involved in keeping the primate(s)

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|---|
| i. |
| ii. |

| |
|---|
| iii. |
| iv. |
| *[continue on a separate sheet if necessary]* |

## Part 4 – Declaration and Checklist (please tick)

| | |
|---|---|
| • I confirm that, to the best of my knowledge and belief, the information contained in this application is true. | ☐ |
| • I enclose the appropriate fee for this application (cheques should be made payable to Newcastle City Council). | ☐ |
| • I agree to pay the cost of a veterinary officer's inspection of my premises and understand that this will be charged at an hourly rate and that I will be advised of the total amount due once this inspection has been completed. | ☐ |

**The date from which the applicant proposes that the licence should have effect***:*
……..

**Where the applicant requests the licence to be granted for a period of less than three years, the date on which the applicant requests the licence to expire: …….**

**The cost of a veterinary officer's premises inspection will be charged at an hourly rate. You will be notified of the vet's cost once the inspection has been completed. This will become payable prior to grant of the Licence.**

| | |
|---|---|
| • I hereby apply for a licence to keep the primates at the premises specified, and I declare that I am neither under the age of 18 nor disqualified under any of the related legislation. | ☐ |

## Part 5 – Signature

Signature of applicant or applicant's solicitor or other duly authorised agent. If signing on behalf of the applicant, please state in what capacity:

| | |
|---|---|
| Signature: | |
| Print Name: | |
| Capacity: | |
| Date: | |

*[Where the application is to be submitted in an electronic form, the signature should be generated electronically and should be a copy of the person's written signature.]*

## Part 6 – Contact Details

5. Please give the name of a person who can be contacted about the application:

6. Please give one or more telephone numbers at which the person identified in question 5 can be contacted:

| | |
|---|---|
| Daytime: | |
| Mobile: | |
| Evening: | |

| | |
|---|---|
| 7. Postal address for correspondence associated with this application: | |
| Postcode: | |
| 8. If you are happy with your correspondence in relation to your application to be sent via e-mail, please give the e-mail address below: | |

*Delete or select as appropriate.

**I hereby declare that I am over 18 years of age and not disqualified from keeping primates if the individual is disqualified from keeping primates of any description under—**
**(a) section 34(2) of the Animal Welfare Act 2006; Yes/No**
**(b) section 1 of the Protection of Animals (Amendment) Act 1954; Yes/No**
**(c) section 40(1) of the Animal Health and Welfare (Scotland) Act 2006; Yes/No**
**or (d) section 33(1) of the Welfare of Animals Act (Northern Ireland) 2011. Yes/No**
**If yes to any of the above, please provide details:**

……
……

**I AM AWARE OF THE PROVISONS OF THE ANIMAL WELFARE (PRIMATE LICENCES) (ENGLAND REGULATIONS 2024. SI 2024. No 296. AND I APPLY FOR A LICENCE TO KEEP PRIMATE(S) WITHIN THE CITY OF NEWCASTLE UPON TYNE.**
**I DO CERTIFY** that to the best of my knowledge and belief, the above particulars are true.

**DATE…**…….. **SIGNED**……

**THIS APPLICATION MUST BE ACCOMPANIED BY THE REQUISITE FEE. New Licence: £250 Renewal Licence: £250**

**Return completed form to:**
**Trading Standards service**
**Directorate of Place Shaping**
**City of Newcastle upon Tyne,**
**Civic Centre,**
**Newcastle upon Tyne**
**NE1 8QH Telephone: (0191) 2116102**

**DATA PROTECTION**
Personal information provided in an application form and during the period of any subsequent Licence is normally held for a period of five years from the expiry of the last consecutive Licence held. It will be used. primarily for the purpose of the licensing function concerned although it may also be used for data matching purposes across various licensing functions.
Personal information held for licensing purposes will be held and used in accordance with the requirements of the Data Protection Act 2018. To assist the Council in the prevention and detection of fraud so that it can protect the public funds it administers the Council may use information provided for licensing purposes within this Authority for data matching purposes. It may also data match information provided for licensing purposes with other public bodies that regulate, administer or are in receipt of public funds for the purposes of the prevention and detection of fraud. If you do have any queries regarding any Data Protection, please contact the officer responsible.

**FREEDOM OF INFORMATION**
Information held by the Council may need to be disclosed in response to a request for it within the terms of the Freedom of the Information Act 2000. This information excludes that which is in any other way already in the public domain.

**FOR OFFICIAL USE ONLY** Date of Inspection ……
Recommendation ……
Date reported to Director of Place Shaping…….
Decision…….
Entered on Schedule: – Date ……

**LICENCE CONDITIONS**

1. While any animal is being kept under the authority of the Licence:

i) The Primate shall be kept by no other person than the person or person specified above.

ii) The Primate shall normally be held in such premises as specified above.

iii) The Primate shall not be moved from those premises (except in the following circumstance, namely: - a written notification to the City of Newcastle at least Seven days before removal, unless under supervision of a veterinary surgeon, in case of emergency treatment of the Primate(s).

iv) The person to whom the Licence is granted shall hold a current insurance policy, which insures him/her, and any other person entitled to keep the animal(s) under the authority of the Licence against liability for any damage which may be caused by the Primate(s), the terms of such policy being satisfactory in the opinion of the City of Newcastle upon Tyne.

2. The number of Primates of each species which may be kept under the authority of the Licence shall be restricted to those specified in the Licence as granted.

3. The person to whom the Licence is granted shall at all reasonable times make available a copy of the Licence to any person entitled to keep any animal under the authority of the Licence as granted.