

LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982. PART VIII
Application for Registration of a Person: Acupuncture, Tattooing, Ear Piercing etc.

Part 1 – Applicant Details

Title: Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/> Other (<i>please specify</i>)	
Surname:	
Other name(s):	
Home address:	
Postcode:	
Telephone:	Daytime:
	Mobile:
	Evening:
Email address:	
Date of birth:	
<i>[please give as many contact details as possible in case we need to contact you]</i>	

I **HEREBY MAKE APPLICATION -first Registration / amended registration-** (Please delete as appropriate) in pursuance of the provisions of Part VIII of the Local Government (Miscellaneous Provisions Act 1982, for **REGISTRATION OF A PERSON** to carry out (Please tick as appropriate)

The practice of acupuncture		The business of semi- permanent skin colouring	
The business of tattooing		The business of cosmetic piercing	
The business of ear piercing		The business of electrolysis	

Part 2 – Details

Address:	
Postcode:	
Telephone:	Daytime:
	Mobile:
	Evening:
Email Address:	
Contact Name (Owner /Manager).	

Part 3 – Legal Matters

Have you been convicted within the past five years of carrying on the practice or business, which is subject of your application, without being registered by a Local Authority under this Act?

Yes
No

Have you had a registration under this Act suspended or cancelled by an order of the Court?

Yes
No

Part 4 – Declaration and Checklist (please tick)

I DO HEREBY CERTIFY that to the best of my knowledge and belief, the above particulars are true.	<input type="checkbox"/>
I enclose the appropriate fee (cheques should be made payable to Newcastle City Council).	<input type="checkbox"/>

Part 5 – Signature(s)

Signature of applicant or applicant's solicitor or other duly authorised agent. If signing on behalf of the applicant, please state in what capacity:	
Signature:	
Print Name:	
Capacity:	
Date:	

I AM AWARE OF THE PROVISIONS OF PART VIII OF THE LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982, AND I APPLY FOR REGISTRATION.

I CERTIFY that to the best of my knowledge and belief, the above particulars are true.

DATE..... **SIGNED**.....

This application must be accompanied by the requisite fee and a headshot photograph, in JPEG format, of the applicant wishing to register

New registration: £100

To amend a previous registration: £20

Please make cheques payable to Newcastle City Council.

Please mark cheques - Cost Code: 1D501 Sub Code R476

Return completed form to:

Newcastle City Council

Food, Safety, Planning and Events.

Directorate of Housing and Communities

Floor 7 Civic Centre

Newcastle upon Tyne

NE1 8QH

Telephone: (0191) 2787878

Email psr@newcastle.gov.uk

One application form must be completed by each individual person engaged in the practice of acupuncture or the business of tattooing, ear piercing, cosmetic piercing, semi-permanent skin colouring or electrolysis.

Registrations remain valid as long the premises is used for the practice of acupuncture, tattooing, ear piercing, cosmetic piercing, semi-permanent skin colouring or electrolysis, however once registered you must inform us of any changes to the details provided.

The registration is valid only within the area where Newcastle City Council is the local authority.

DATA PROTECTION

Personal information provided in an application form and during the period of any subsequent Licence is normally held for a period of five years from the expiry of the last consecutive Licence held. It will be used primarily for the purpose of the licensing function concerned although it may also be used for data matching purposes across various licensing functions.

Personal information held for licensing purposes will be held and used in accordance with the requirements of the Data Protection Act 2018. To assist the Council in the prevention and detection of fraud so that it can protect the public funds it administers the Council may use information provided for licensing purposes within this Authority for data matching purposes. It may also data match information provided for licensing purposes with other public bodies that regulate, administer or are in receipt of public funds for the purposes of the prevention and detection of fraud. If you do have any queries regarding any Data Protection, please contact the responsible officer.

FREEDOM OF INFORMATION

Information held by the Council may need to be disclosed in response to a request for it within the terms of the Freedom of the Information Act 2000. This information excludes that which is in any other way already in the public domain.

