



Newcastle Planning Online Services User Guide



- > Registering with us
- > Searching for Applications
- > Viewing Application details
- > Submitting comments



Registering



Anyone can use the site to view planning applications, but to take advantage of the advanced profile features that allow you to save searches and track applications you must first register a user account.

1. To create a new user account click on Register in the menu bar.

Search ▾ My Profile ▾ Login Register

Planning >> Registration

Once registered the following additional functionality will be available:

- Tracking applications
- Saving Searches
- Email notifications about tracked applications and new search results.

Enter your details below. Fields marked with a * must be completed.

Title *	Mr ▾
First Name *	John
Surname *	Smith
Phone Number	0191 2342342

A confirmation email will be sent to the email address you provide below.

Email Address *	planning.control@newcastle.gov.uk
Confirm Email Address *	planning.control@newcastle.gov.uk

Your password must not contain spaces and be a minimum of 5 characters long.

Password *	●●●●●●●●
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 [Figure 1](#) - Registering your details

2. Register your personal details by filling in the following fields:
 - **Title** – select the title you wish to be addressed by
 - **First Name** – enter your first name
 - **Surname** – enter your surname.
 - **Email Address** – enter your email address. Enter it again to confirm that it is correct.

- **Password** – enter a password that will allow only you to access your account. Repeat it in the box below.

Note: Passwords must be five characters or longer and may not contain spaces. Enter the password again below to confirm that it is correct.

3. Click to read the **Terms and Conditions** and **Privacy Policy** that apply to the use of this site. When you have done so tick the check box to indicate that you agree to them.
4. When you have entered your personal and login details, click on the **Register** button.
5. An email will be sent to the address you entered. This provides final confirmation that you want to create a Planning Online account. When the email arrives, click on the link to be returned to the Planning Online site.



Searching



Your primary activity when you are logged in to the Planning Online site will be to search for applications according to a variety of criteria. The site provides a variety of methods to allow you to find the information you are looking for.

1. Search methods include:

- **Simple search** – search for applications, appeals or enforcements according to some entered text
- **Advanced search** – search according to a wide combination of factors
- **Map search** – search using an interactive map tool
- **Property search** – search for a particular property to which applications may apply
- **Weekly/monthly lists** – search for applications whose status is validated or decided within a particular time period.

Simple Search

A simple search allows you to search quickly for an application, appeal or enforcement by entering some text that will help identify the application.

2. Select **Simple Search** from the Search drop down list.

Search ▾ My Profile ▾ Login Register

Planning >> Simple Search

Search for Planning Applications, Appeals and Enforcements by keyword, application reference, postcode or by a single line of an address.

Simple Advanced Weekly/Monthly Lists Property Map

Search for:
 Applications Appeals Enforcements

Enter a **keyword, application reference, postcode** or **single line of an address**.

[Figure 2](#) - Carrying out a Simple Search

6. Click to select whether you want to search for:
 - **Applications**
 - **Appeals**
 - **Enforcements.**

7. Enter some text in the Search box that will correspond to one of:
 - **Application reference number** (for example, "2009/0001/01/DET")
 - **Post code** (for example, "NE1 8PH")
 - **Part of an address** (for example, "Civic Centre", "High Street")
 - **Keyword** (for example, "first floor extension", "A3")

8. Click on the **Search** button to display the results of your search.

Search ▾ My Profile ▾ Login Register

Planning » Results for Application Search

Refine Search Save Search Print

Sort by Direction Results per page

1 2 Next ▶ Showing 1-10 of 16

[Erection of 2 blocks of 5 terraced houses with associated access, car parking, boundary treatment and landscaping](#)
 Land At Burt Terrace Walbottle Newcastle upon Tyne
 Ref. No: 2009/1284/01/DET | Received: Tue 04 Aug 2009 | Validated: Tue 15 Sep 2009 |
 Status: Pending Consideration

[Erection of single storey utility room extension to rear](#)
 7 Burt Terrace Walbottle Newcastle upon Tyne Tyne and Wear NE15 9RY
 Ref. No: 2003/2066/01/DET | Received: Fri 05 Sep 2003 | Validated: Tue 16 Sep 2003 |
 Status:

[Change of use from retail shop \(Class A1\) to health club \(Class D2\) and alterations to elevation](#)
 Former Star Screen Co-op Buildings Burt Terrace Hexham Road Throckley Newcastle Upon Tyne Tyne And Wear NE15 9RY
 Ref. No: 2002/0876/01/DET | Received: Mon 08 Apr 2002 | Validated: Tue 21 May 2002 |
 Status:

[Change of use of part of first floor from religious meeting hall to storage of T-shirts ancillary to use on ground floor and alterations to front elevation as supplemented by plan received](#)

Map Information
 The results on this page are shown on the map below. You can see more details by clicking on the search result on the left or clicking a point marked on the map.

i **Figure 3** - Search results

9. You can manipulate the how the search results are displayed to help you find applications of particular interest:
 - **Sort By** – select a criterion to re-order the results by
 - **Direction** – choose whether the results should be displayed in ascending or descending order
 - **Results per page** – choose how many results should be displayed on the page at once. Once you have made your display selections, click on the **Go** button.
10. The number of results being displayed (out of the total number of results) is shown. If there are more results than fit on to one page you can navigate between the results pages either by clicking on **Next** to view the next page or by clicking directly on the page number
11. A map of the relevant area is displayed. Click on **Show results on large map** to see the locations of the search results in more detail (see Map Search).
12. To view a search in detail, click on its title.
13. If there are too many results, or if the results do not contain the applications you are looking for, you can go back to the search by and amend your search criteria. To do this, click on the **Refine Search** button.
14. If this search is one that you will reuse, click on the **Save Search** button. You can edit the search name here and select whether to receive an email if new applications arrive that match the search criteria. Click on **Save** to save the search.

This search will appear in your Saved Searches page (see Saved Searches). From there it can be run as often as you like, or edited and updated at any time.

15. To display the current page of search results in a printable format, click on the **Print** button.

Print Version

Results for Application Search

Erection of 2 blocks of 5 terraced houses with associated access, car parking, boundary treatment and landscaping
 Land At Burt Terrace Walbottle Newcastle upon Tyne
 Ref. No: 2009/1284/01/DET | Received: Tue 04 Aug 2009 | Validated: Tue 15 Sep 2009 | Status: Pending Consideration

Erection of single storey utility room extension to rear
 7 Burt Terrace Walbottle Newcastle upon Tyne Tyne and Wear NE15 9RY
 Ref. No: 2003/2066/01/DET | Received: Fri 05 Sep 2003 | Validated: Tue 16 Sep 2003 | Status:

Change of use from retail shop (Class A1) to health club (Class D2) and alterations to elevation
 Former Star Screen Co-op Buildings Burt Terrace Hexham Road Throckley Newcastle Upon Tyne Tyne And Wear NE15 9RY
 Ref. No: 2002/0876/01/DET | Received: Mon 08 Apr 2002 | Validated: Tue 21 May 2002 | Status:

Change of use of part of first floor from religious meeting hall to storage of T-shirts ancillary to use on ground floor and alterations to front elevation as supplemented by plan received 22/7/93 and amended by applicant 1/12/93

i **Figure 4** - Printing your search results

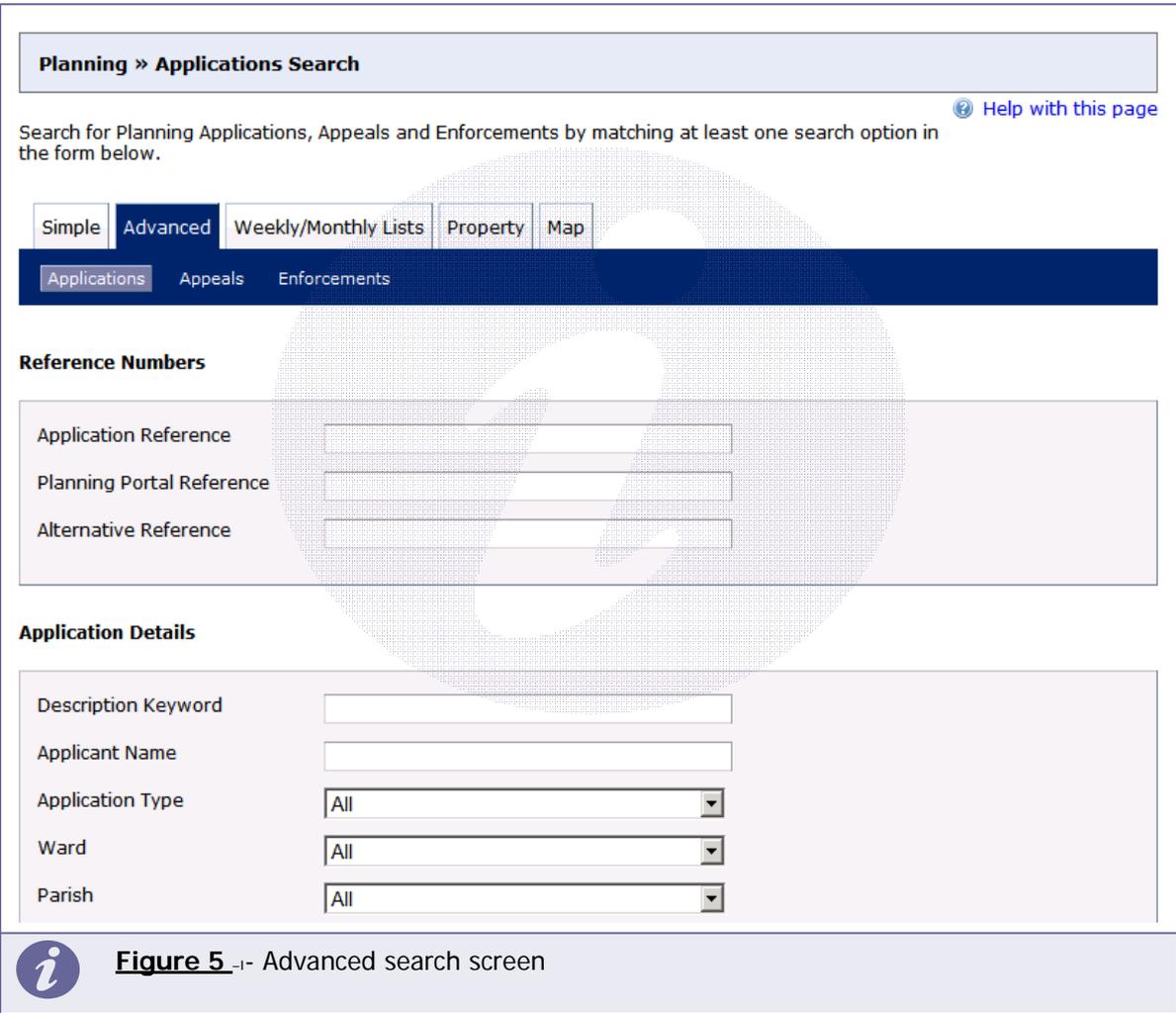
Click **Print** again in the new window to send the page to your local printer. Press **Close** when you are finished with this window.

Advanced Searching

An advanced search allows you to build a complex combination of specific criteria on which to search for an application, appeal or enforcement. These may include:

- **Application reference numbers**
- **Application/Appeal/Enforcement details**
- **Relevant / Key Dates (including date ranges)**

1. Select **Advanced Search** from the Search drop down list.

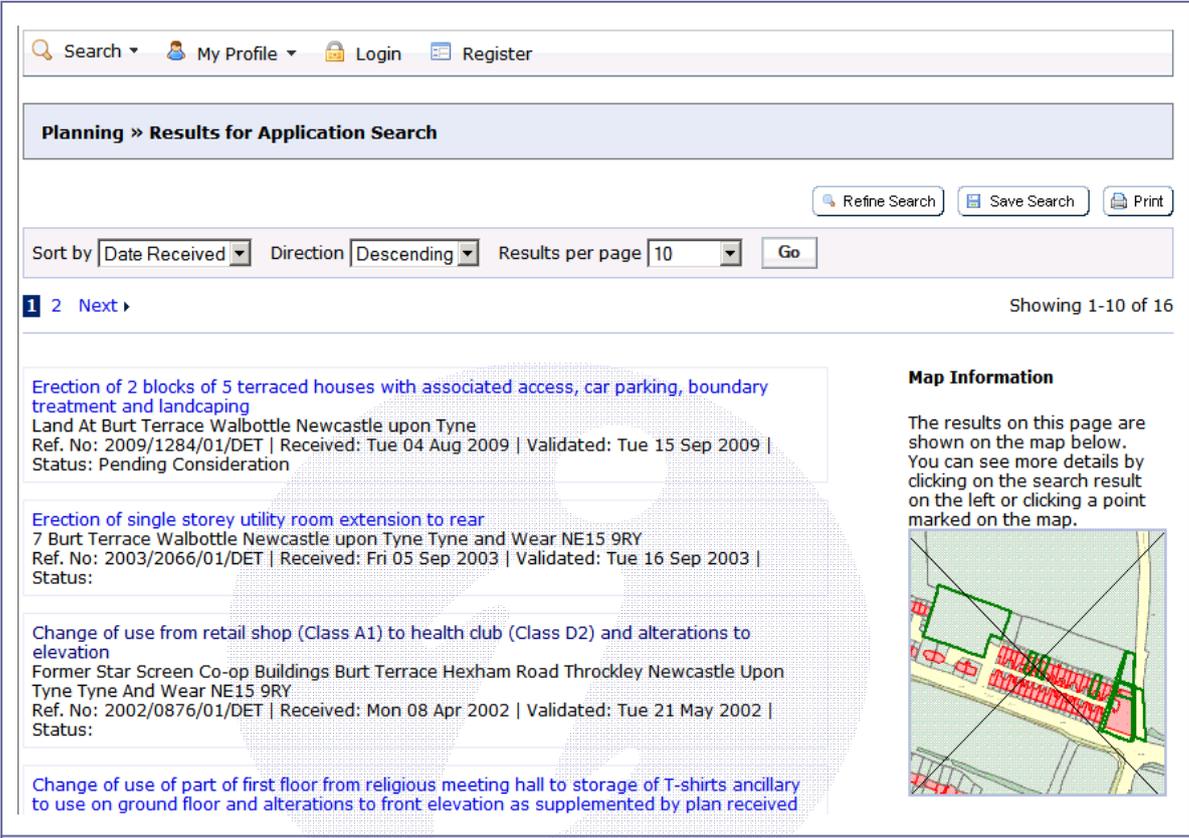


The screenshot shows the 'Planning » Applications Search' page. At the top, there is a navigation bar with 'Simple', 'Advanced', 'Weekly/Monthly Lists', 'Property', and 'Map' tabs. Below this is a dark blue bar with 'Applications', 'Appeals', and 'Enforcements' buttons. The main content area is titled 'Reference Numbers' and contains three input fields: 'Application Reference', 'Planning Portal Reference', and 'Alternative Reference'. Below this is the 'Application Details' section, which includes five fields: 'Description Keyword' (text input), 'Applicant Name' (text input), 'Application Type' (dropdown menu set to 'All'), 'Ward' (dropdown menu set to 'All'), and 'Parish' (dropdown menu set to 'All'). A large, semi-transparent watermark of a stylized 'N' is overlaid on the form. At the bottom left, there is an information icon and the text 'Figure 5-1- Advanced search screen'.

2. Click to display a search page specific to:

- **Applications**
- **Appeals**
- **Enforcements.**

3. If you know a reference number that identifies a specific application enter it in the appropriate box.
4. The Application/Appeals/Enforcement details allow you to specify an application type, status or decision as well as location details, which include ward, parish and address information. Enter any combination of these details as appropriate.
5. Click on the **Search** button to display the results of your search.



Search My Profile Login Register

Planning » Results for Application Search

Refine Search Save Search Print

Sort by Date Received Direction Descending Results per page 10 Go

1 2 Next Showing 1-10 of 16

Erection of 2 blocks of 5 terraced houses with associated access, car parking, boundary treatment and landscaping
Land At Burt Terrace Walbottle Newcastle upon Tyne
Ref. No: 2009/1284/01/DET | Received: Tue 04 Aug 2009 | Validated: Tue 15 Sep 2009 | Status: Pending Consideration

Erection of single storey utility room extension to rear
7 Burt Terrace Walbottle Newcastle upon Tyne Tyne and Wear NE15 9RY
Ref. No: 2003/2066/01/DET | Received: Fri 05 Sep 2003 | Validated: Tue 16 Sep 2003 | Status:

Change of use from retail shop (Class A1) to health club (Class D2) and alterations to elevation
Former Star Screen Co-op Buildings Burt Terrace Hexham Road Throckley Newcastle Upon Tyne Tyne And Wear NE15 9RY
Ref. No: 2002/0876/01/DET | Received: Mon 08 Apr 2002 | Validated: Tue 21 May 2002 | Status:

Change of use of part of first floor from religious meeting hall to storage of T-shirts ancillary to use on ground floor and alterations to front elevation as supplemented by plan received

Map Information
The results on this page are shown on the map below. You can see more details by clicking on the search result on the left or clicking a point marked on the map.

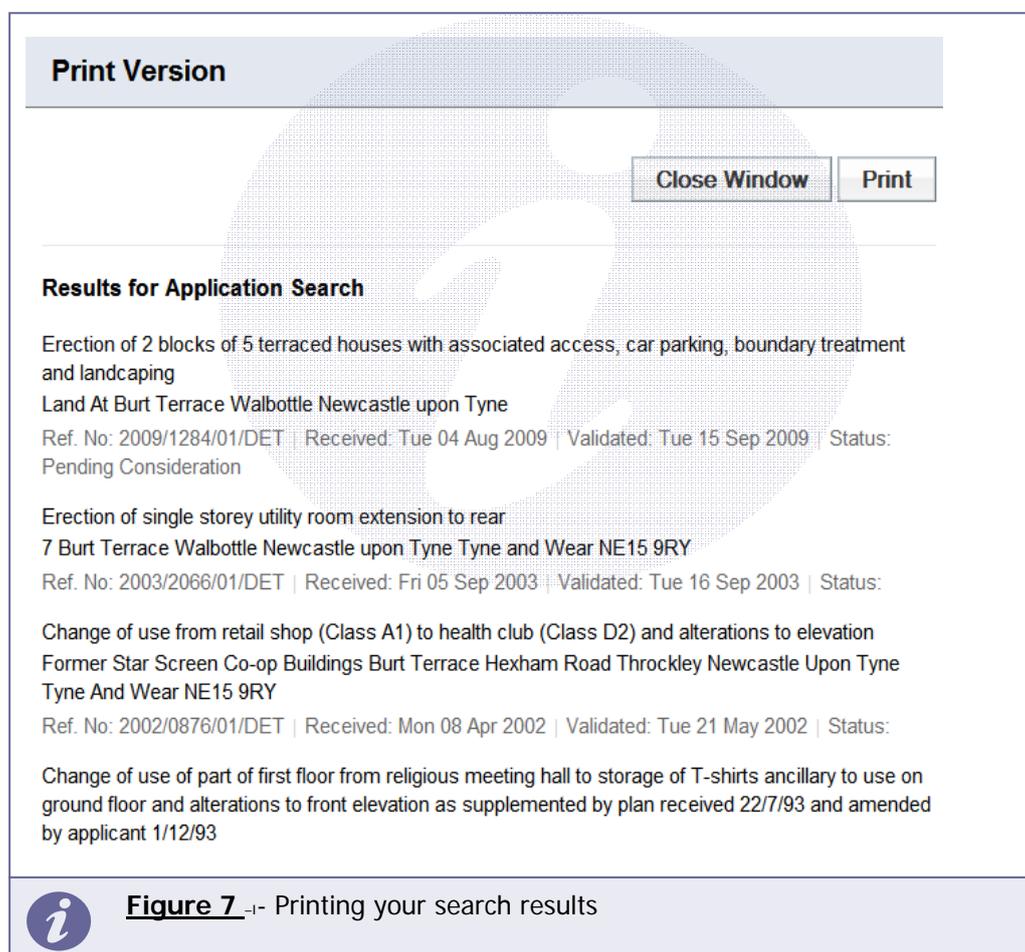
Figure 6 -1- Advanced search results screen

6. You can manipulate the how the search results are displayed to help you find applications of particular interest:
 - **Sort By** – select a criterion to re-order the results by
 - **Direction** – choose whether the results should be displayed in ascending or descending order
 - **Results per page** – choose how many results should be displayed on the page at once.

Once you have made your display selections, click on the **Go** button.

7. The number of results being displayed (out of the total number of results) is shown. If there are more results than fit on to one page you can navigate between the results

- pages either by clicking on **Next** to view the next page or by clicking directly on the page number.
8. A map of the relevant area is displayed. Click on **Show results on large map** to see the locations of the search results in more detail (see Map Search).
 9. To view a search in detail, click on its title.
 10. If there are too many results, or if the results do not contain the applications you are looking for, you can go back to the search by and amend your search criteria. To do this, click on the **Refine Search** button.
 11. If this search is one that you will reuse, click on the **Save Search** button. This search will appear in your Saved Searches page (see Saved Searches). From there it can be run as often as you like, or edited and updated at any time.
 12. To display the current page of search results in a printable format, click on the **Print** button.



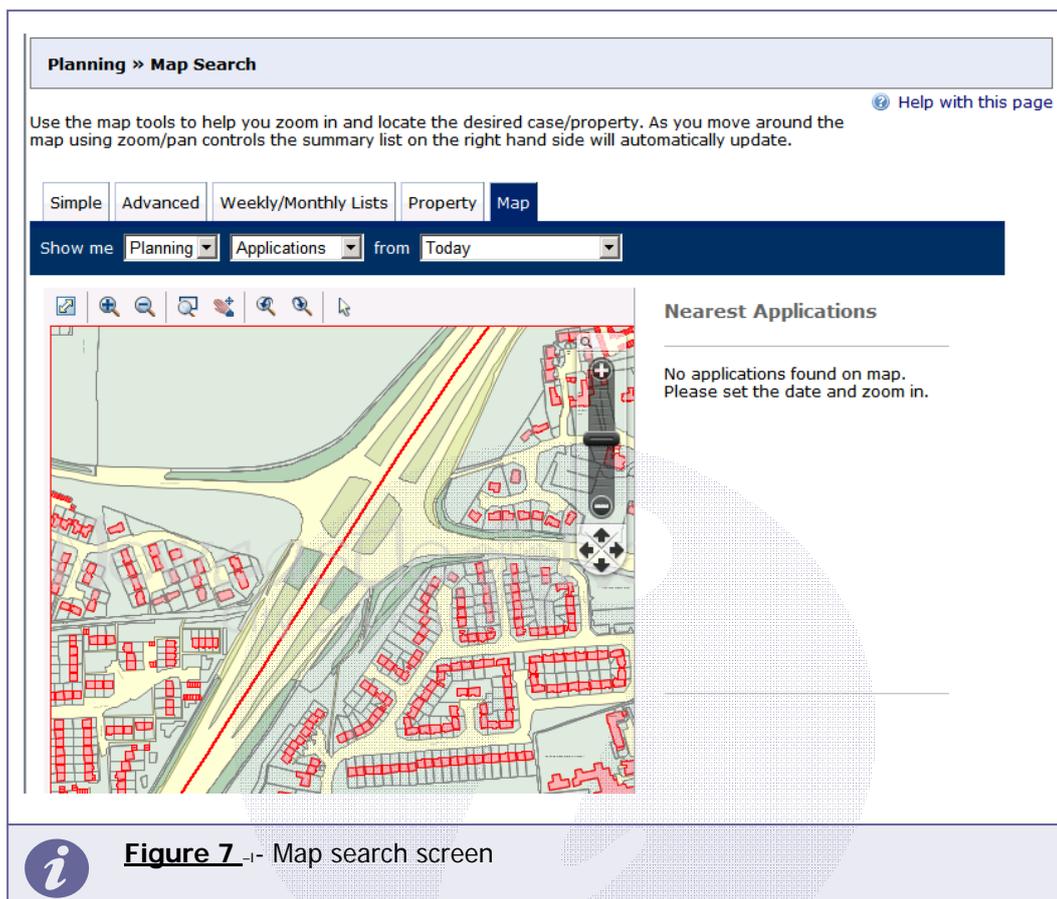
Click **Print** again in the new window to send the page to your local printer. Press **Close** when you are finished with this window.

Map Searching

Note This feature is only recommended for broadband users.

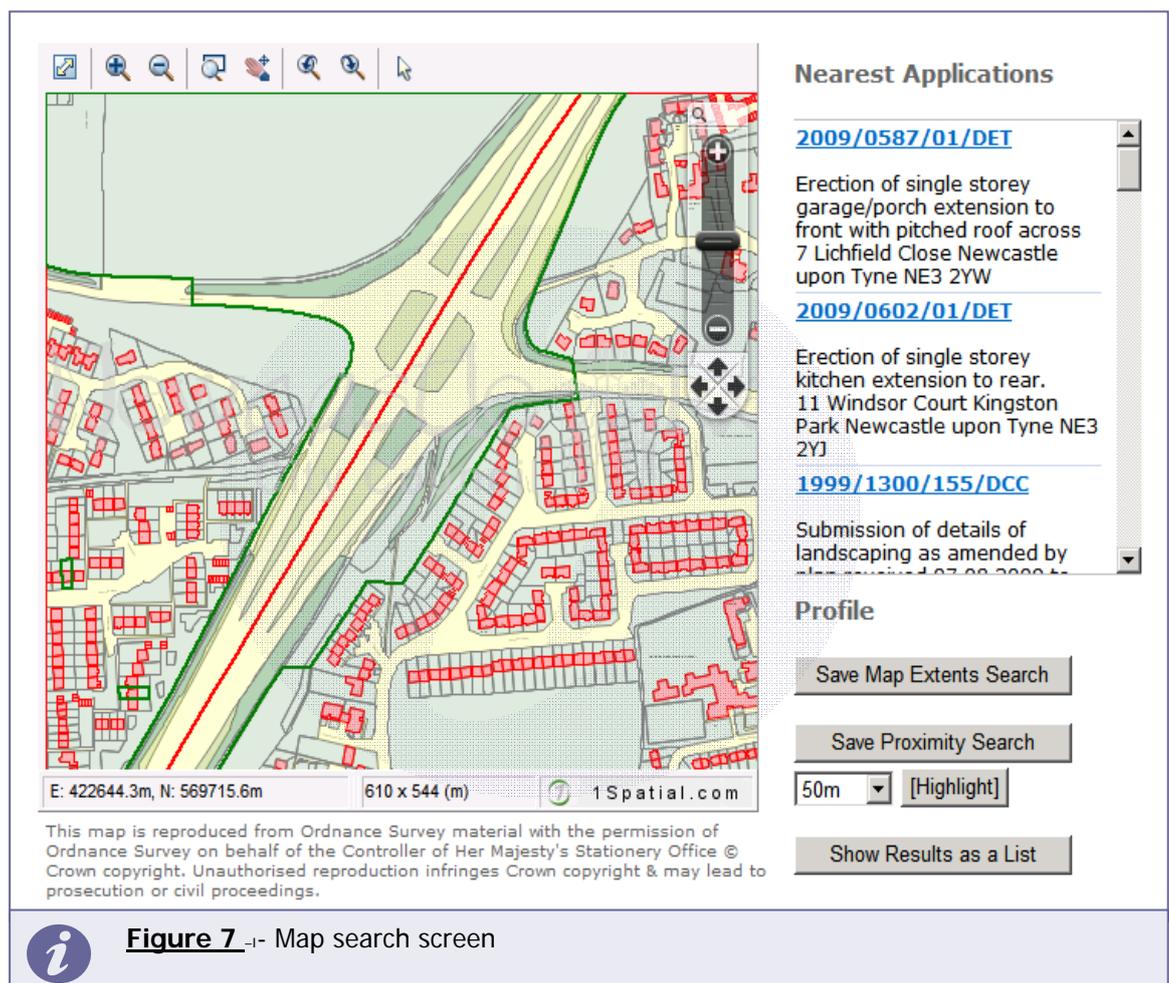
The Map Search feature allows you to identify applications using an interactive map.

1. If the interactive map is not displayed, click on the **Map Search** tab.



2. Select what you want to search for:
 - **Applications** – shown as green dots
 - **Appeals** – shown as red dots
 - **Enforcements** – shown as yellow dots
 - **Properties** – shown as grey dots.
3. Select the time period during which applications have been actioned.
4. The interactive map contains a number of tools to help you zoom in and locate the desired addresses:
 - **Initial map view** – click this to zoom the map out to show the widest possible view
 - **Zoom in** – select this tool then click a point on the map that you want to zoom in to

- **Zoom out** – select this tool then click on the map to zoom out
 - **Zoom Slider** – move the slider up to zoom in; down to zoom out
 - **Pan mode** – to move around the map, select this then click on the map. Keeping the mouse button depressed, drag the cursor in the direction that you want to pan
 - **Pan arrows** – click on the up, down, left or right arrows to pan the view in the selected direction
- **Zoom to rectangle** – to zoom in on a selected area, select this tool then click and drag the cursor to draw an area on the map
 - **Previous view** – to return to the previous view, click on this tool
 - **Next view** – when you have used the Previous view tool, click on this button to go to the view that followed the one that is currently displayed
 - **Map area** – displays the dimensions of the area displayed by the map.
5. Use these tools to display a map area that contains one or more dots identifying properties of interest.



Hover the cursor over one of the identifying dots to display the reference number for that application.

6. The applications shown on the map are listed by reference number to the right. To open one of these, click on it.

7. Alternatively you can display the applications on the map as a search results list. To do this, click on **Show Results as a List**.
 - You can print off this list by clicking on the **Print** button.
 - The application locations are displayed on a **Small Map** on the right. You can return to the original map by clicking on **Show results on large map**.
8. You can add a map search to your Saved Searches list in one of two formats:
 - **Save Map Extents Search** – click on this to save the search, incorporating all of the applications shown on the map
 - **Save Proximity Search** – select a proximity distance, then click on this to save the search, incorporating all of the applications within the selected distance.

Property Search

The Property Search feature allows you to search for a specific property. There are two options:

- **Alphabetical Street Search** – search for applications on a specified street chosen from an alphabetical list
 - **Address Search** – search for applications at a specified address.
 - **Alphabetical Property Search**
1. Click on the **Property Search** tab.
 2. To search for a street alphabetically, select **Alphabetical Street Search**.

The screenshot displays the 'A to Z Street Search' interface. At the top, there is a navigation bar with links for Search, My Profile, Login, and Register. Below this, the page title is 'Planning » A to Z Street Search'. A message states: 'Click on a letter below to get a list of streets beginning with that letter. Clicking on a street will display a list of properties on that particular street.' There are two tabs: 'Simple' and 'Advanced', and a 'Weekly/Monthly Lists' section with 'Property' and 'Map' sub-tabs. Below the tabs, there are two search options: 'A to Z Street Search' (selected) and 'Address Search'. A row of letters from A to Z is displayed, with 'A' highlighted. Below the letters, there is a 'Results per page' dropdown set to '10' and a 'Go' button. The section 'Streets beginning with A' shows a list of streets: A1 Western Bypass, A69 Heddon/horsley Bypass, A696 Woolsington Bypass, and Abattoir. A pagination bar at the bottom shows '1' selected and 'Next' with a right arrow.



Figure 8: A to Z Property Search

- Click on the initial letter of the street you are interested in. Select from the list to display the addresses on that street that have an application in progress.

Planning » Results for Property Search

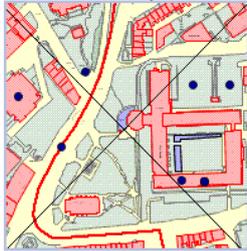
Direction Results per page

1 2 [Next >](#) Showing 1-10 of 15

- [Armstrong Memorial Barras Bridge Newcastle upon Tyne](#)
- [Barras Bridge Newcastle upon Tyne](#)
- [City Cuisine Civic Centre Barras Bridge Newcastle upon Tyne NE1 8PP](#)
- [Civic Centre Barras Bridge Newcastle upon Tyne](#)
- [H M Coroner For Newcastle Upon Tyne Coroners Court Civic Centre Barras Bridge Newcastle upon Tyne NE1 8PS](#)
- [Newcastle City Council Civic Centre Barras Bridge Newcastle upon Tyne NE1 8PP](#)
- [Newcastle City Council Civic Centre Car Park Civic Centre Barras Bridge Newcastle upon Tyne](#)
- [Newcastle City Council Sandyford Square Car Park Civic Centre Barras Bridge Newcastle upon Tyne](#)
- [Northern Stage Barras Bridge Newcastle upon Tyne NE1 7RH](#)

Map Information

The results on this page are shown on the map below. You can see more details by clicking on the search result on the left or clicking a point marked on the map.



[Show results on large map](#)

i **Figure 9:** Property Search Results

- To change the direction of the list select Ascending or Descending from the **Direction** drop down list, followed by **Go**.
 - To change the number of results displayed, select from the **Results per page** drop down list, followed by **Go**.
 - If there are more results than fit on one page, navigate to further pages by clicking on **Next** or by clicking on the **Page Number** directly.
- You can print off this list by clicking on the **Print** button.
 - The application locations are displayed on a **Small Map** on the right. You can display a larger map by clicking on **Show results on large map**.
 - To go back and chose a different street, click on the **Refine Search** button.

Address Search

1. Click on the **Property Search** tab.
2. To search for a specific property by its address, select the **Address Search** tab.

Planning > Address Search

Search for current or historical cases relating to a property by selecting at least one of the address fields in the form below.

Simple Advanced Weekly/Monthly Lists **Property** Map

A to Z Street Search **Address Search**

UPRN:

Property Name / Number:

Street Name:

Locality:

Town:

Post Code:

Figure 10: Custom Address Search

3. Enter as many details as you know in the appropriate boxes, then click on the **Search** button. Alternatively, click on the **Reset** button to clear the fields and start again.

Planning > Results for Property Search

Direction Results per page

1 2 Next > Showing 1-10 of 15

Armstrong Memorial Barras Bridge Newcastle upon Tyne

Barras Bridge Newcastle upon Tyne

City Cuisine Civic Centre Barras Bridge Newcastle upon Tyne NE1 8PP

Civic Centre Barras Bridge Newcastle upon Tyne

H M Coroner For Newcastle Upon Tyne Coroners Court Civic Centre Barras Bridge Newcastle upon Tyne NE1 8PS

Newcastle City Council Civic Centre Barras Bridge Newcastle upon Tyne NE1 8PP

Newcastle City Council Civic Centre Car Park Civic Centre Barras Bridge Newcastle upon Tyne

Newcastle City Council Sandyford Square Car Park Civic Centre Barras Bridge Newcastle upon Tyne

Map Information

The results on this page are shown on the map below. You can see more details by clicking on the search result on the left or clicking a point marked on the map.

Figure 11: Results for a Property Search

- To change the direction of the list select Ascending or Descending from the **Direction** drop down list, followed by **Go**.
 - To change the number of results displayed, select from the **Results per page** drop down list, followed by **Go**.
 - If there are more results than fit on one page, navigate to further pages by clicking on **Next** or by clicking on the **Page Number** directly.
4. To add this search to your Saved Searches page, click on the **Save Search** button.
 5. You can print off this list by clicking on the **Print** button.
 6. The application locations are displayed on a **Small Map** on the right. You can display a larger map by clicking on **Show results on large map**.
 7. If there are too many results you may want to add more information to the Search. Click on the **Refine Search** button to go to the Advanced Search tab.

Weekly/Monthly Lists Search

The Weekly/Monthly Lists feature allows you to search for applications according to the week or month in which they were validated or decided.

1. Click on the **Weekly/Monthly Lists** tab.

Search Planning Applications either validated or decided in a given week.

Simple Advanced **Weekly/Monthly Lists** Property Map

Weekly List Monthly List

Status: All

Parish: All

Ward: All

Week beginning: 05 Oct 2009

Show applications: Validated in this week Decided in this week

Search



Figure 12: Weekly / Monthly List Search

2. Click on **Weekly List** or **Monthly List** to select which list you want to search.
3. Select the application status from the **Status** drop down list.
4. Select the **Week** or **Month** from the drop down list.
5. You can display either applications which are validated or decided during this time period. Make the appropriate selection under **Show applications**.
6. When you have made your selections, click on the **Search** button.

Planning » Results for Application Search

Refine Search Save Search Print

Sort by Direction Results per page

1 2 3 4 5 Next > Showing 1-10 of 46

Installation of shopfront and 5 exhaust ducts, one air conditioning unit and heat dump on roof and 1 x acoustic louvre on rear elevation
Former Woolworths 92 High Street Gosforth Newcastle upon Tyne NE3 1HB
Ref. No: 2009/1485/01/DET | Received: Thu 15 Oct 2009 | Validated: Thu 15 Oct 2009 | Status: Pending Consideration

Trees in a Conservation Area Notification: Felling of Leylandii Conifer (T1, T2, T3, T4, T5).
Jesmond Parish Church Eskdale Terrace Newcastle upon Tyne NE2 4DJ
Ref. No: 2009/1508/01/TCA | Received: Thu 15 Oct 2009 | Validated: Thu 15 Oct 2009 | Status: Pending Consideration

Trees In A Conservation Area Notification: Pruning of a 1 Ash and Crown reduction of 1 Beech
16 Roseworth Crescent Gosforth Newcastle upon Tyne NE3 1NR
Ref. No: 2009/1524/01/TCA | Received: Thu 15 Oct 2009 | Validated: Thu 15 Oct 2009 | Status: Pending Consideration

Display of 3m x 12m internally illuminated hoarding to east elevation
Carloli Central 26 Carloli Square Newcastle upon Tyne NE1 6UQ
Ref. No: 2009/1492/01/ADV | Received: Thu 15 Oct 2009 | Validated: Thu 15 Oct 2009 | Status: Pending Consideration

Map Information
The results on this page are shown on the map below. You can see more details by clicking on the search result on the left or clicking a point marked on the map.

Show results on large map

Figure 13: Results for Weekly / Monthly List

- You can re-order the list by reference number, date received, description or status.
 - Select one of these from the **Sort by** drop down list, then click on **Go**.
 - To change the direction of the list select Ascending or Descending from the **Direction** drop down list, followed by **Go**.
 - To change the number of results displayed, select from the **Results per page** drop down list, followed by **Go**.
 - If there are more results than fit on one page, navigate to further pages by clicking on **Next** or by clicking on the **Page Number** directly.
7. To add this search to your Saved Searches page, click on the **Save Search** button.
 8. You can print off this list by clicking on the **Print** button.
 9. The application locations are displayed on a **Small Map** on the right. You can display a larger map by clicking on **Show results on large map**.

10. If there are too many results you may want to add more information to the Search. Click on the **Refine Search** button to go to the Advanced Search tab.



Viewing Details of the Application



Once you have selected an application from your search results the application's details will be displayed.

Search ▾ My Profile ▾ Login Register

Planning > Application Summary [Help with this page](#)

2009/1485/01/DET | Installation of shopfront and 5 exhaust ducts, one air conditioning unit and heat dump on roof and 1 x acoustic louvre on rear elevation | Former Woolworths 92 High Street Gosforth Newcastle upon Tyne NE3 1HB

[Back to search results](#) [Track](#) [Make a Comment](#) [Print](#)

Details Comments Constraints (3) Documents (12) Related Items (1) Map

Summary Further Information Contacts Important Dates

Reference:	2009/1485/01/DET
Alternative Reference:	
Application Received:	15 Oct 2009
Address:	Former Woolworths 92 High Street Gosforth Newcastle upon Tyne NE3 1HB
Proposal:	Installation of shopfront and 5 exhaust ducts, one air conditioning unit and heat dump on roof and 1 x acoustic louvre on rear elevation
Status:	Pending Consideration
Appeal Status:	
Appeal Decision:	

There are [12 documents](#) associated with this application.

Figure 14: Viewing details of the application

The application details are displayed at the top of the page and the tabs below it contain all of the relevant information about the application. Details include:

- **Details** – Description of the proposal, applicant / agent details, key dates and contact details.
- **Comments** – Displays both statutory and public comments held by the system.
- **Constraints** – Displays constraints affecting the property (for example: whether it is in a conservation area, is it affected by a Tree Preservation Order (TPO))
- **Documents** – Lists documents associated with the application (application form, plan drawings, supporting information, public comments etc.)
- **Related Items** – Displays any other planning related property information held by the Council (Planning appeals, Enforcement enquiries, other Planning applications etc.)
- **Map** – Shows the location of the proposal on the map.

[← Back to search results](#)

[Track](#)
[Make a Comment](#)
[Print](#)

[Details](#)
[Comments](#)
[Constraints \(3\)](#)
[Documents \(12\)](#)
[Related Items \(1\)](#)
[Map](#)

Case No.	2009/1485/01/DET		
Date Created	22 Oct 2009		
Location			
Description	application form		
Online Ref.			
Date Published	Document Type	View	Description
15 Oct 2009	Application Form	View Document	APPLICATION FORM
15 Oct 2009	Application Documents	View Document	DESIGN & ACCESS STATEMENT
15 Oct 2009	Plans	View Document	EXISTING & PROPOSED SHOP FRONT
15 Oct 2009	Plans	View Document	EXISTING ROOF LAYOUT
15 Oct 2009	Plans	View Document	SITE LOCATION PLAN / BLOCK PLAN


Figure 15: List of associated documents



Commenting on an Application



To submit a comment on an application you firstly need to Register / Login

1. To add a comment to the list, click on **Make a Comment**.
2. Some details are entered automatically based on the information you submitted when you registered on the site.
 - Your name
 - Address
 - Contact details
3. In addition you will need to enter the following:
 - **Commentor Type** drop down list describes the type of people who may need to make a comment about an application. These include councilors, neighbours to the application address and members of the public. Select the one that applies to you.
 - **Reason for comment box** select one or more of the offered reasons for making your comment.
 - Enter the details of your comment in the **Your Comment** box.
 - If you want to receive an email confirming that your comment has been received, check the **Send me an email confirming my comments box**.
 - When you have completed all the details, click on the **Submit** button.
 - Your comment will appear in the Comments page for this application and a record will be uploaded automatically to the Documents section of the site.

Note: All comments will be filed on the application file and will be available for public viewing as well as being immediately available on our website.

Planning » Application Comments
[Help with this page](#)

2009/1534/01/DET | Erection of single storey respite care home (6 bed) with associated accommodation, erection of 2.4m high weldmesh fence to boundary, associated parking, and hard and soft landscaping | Site Of Former Castle Dene Primary School Freeman Road Newcastle upon Tyne Tyne And Wear

Track Make a Comment Print

Details
Comments
Constraints (2)
Documents (33)
Related Items (2)
Map

Make a Comment
Public Comments (0)
Consultee Comments (11)

Make a Comment

You can make a comment supporting or objecting to this planning application. Your comment will be submitted to the planning authority and immediately made available online to the public. We will not display your address, telephone number or email address to the public.

Application Reference:	2009/1534/01/DET
Address:	Site Of Former Castle Dene Primary School Freeman Road Newcastle upon Tyne Tyne And Wear
Proposal:	Erection of single storey respite care home (6 bed) with associated accommodation, erection of 2.4m high weldmesh fence to boundary, associated parking, and hard and soft landscaping
Case Officer:	David Grimshaw

Comments submitted will be immediately made available online to the public.

Commentor Type: * Select

Stance: * Object Support Neutral

Your Comment: *

Send me an email confirming my comments

Submit
Reset

Figure 16: Sample comments screen